



Management Committee Minutes

26 August 2024

Attendance: Nick Osborne (Chair), Nicole Cadogan, Liz Gold, Bec Farquharson, Hannah Morgan, Laura McAllister, Erin Cullen

Apologies: Janine Curtis, Jane Stoodley, Nadine Gallaway, Dwight Graham, Stacey Bernard, Mel Simpson, Donna Endresz, Veronica Lange, Blake Curtis

Meeting Opened:

1. **Previous Minutes:** Liz moved that the minutes of the previous meeting of 30 July 2024 be accepted as true and accurate.
Seconded: Nicole
Carried
2. **Action Items:** Nick reviewed the Action Items in Attachment 1.
3. **Correspondence:** See Attachment 2.
4. **Out of session Business:**
 - Exec approved spend for perpetual trophy and individual plaque for new Club Coach of the Year award up to the value of \$150 (\$100 for trophy and \$50 for plaque).
 - Exec approved offering the 5 x trophies held by Liz to coaches for up to \$10 to provide to players to use up stock.
 - Nick submitted Youth Sport grant application for \$1500 to the Port Waratah Coal Services. This grant, if successful, would be used to reduce rego fees for Junior members.
 - Exec endorsed spend of up to an additional \$1000 to cover an extra 25 players (up to a max of 75) for Nettyheads and BBQ supplies.
 - Exec endorsed changes to Annual Awards and now includes Club Coach of the Year, and Senior and Junior Umpiring Awards. The new policy has been uploaded to the website.
 - Nick, Dwight, Hannah, and Bec are updating *Coaching Selection Policy* and the *Team Selection Policy* for Exec review. **AI 176 and AI 177**
5. **Registrar's Report:**
 - Nil to report
6. **Treasurer's Report:**
 - Nil to report
7. **Coaching Convenor Report: (Hannah/Bec):**
 - A huge thank you to everything who helped out at our Nettyheads clinic. We had over 60 members attend – it was fantastic to see so many of our juniors there. Feedback from parents, players, coaches was all very positive.
 - BBQ raised around \$100 to be contributed to the charity of our choice.
 - With most of our junior teams now finished, thank you and great work to our junior coaches.
 - Congratulations also to Charley-Rose and Grace from Kittyhawks and Izzy, Ruby, Lucy T, Lily and Maddy who all assisted with umpiring for Carebears and Goldies. Thank you to Rachael Liddell, Laura McAllister, Renee Nicholes and Cheren Hall for assisting our up and coming umpires.

- An EOI for coaching will be sent out later in the year, so please make sure this is sent back with preferences. We want to develop more coaches next year so if there is anyone who is thinking about coaching, please reach out to Hannah or Bec and they can provide more information. **AI 178**
- Nicole requested emphasis on Assistant Coaches for 2025 to build on the very good development of assistants this year.
- NNA is looking to broaden the involvement of Clubs in Junior Rep selections. If anyone is interested in being on the selection panel, please send Hannah a message, and she will provide more details.

8. **Umpiring Convenor's Report (Donna)**

- Mason Cadogan, Rachael Liddell and Keely Endresz are all umpiring for NNA finals.
- All senior umpiring money has been refunded to the relevant teams.
- Donna is currently working on the Annexes for the *Umpire Policy* to be presented to the Exec before the AGM.
- Erin reported that there was very positive feedback from senior teams as to the execution of the new policy.

9. **Communication Officer Report**

- Nothing to report

10. **Sponsorship Report (Blake)**

- Blake has invited the sponsors to the Presentation.
 - Tilly's unable to attend
 - Luke from Currawong Aviation will attend.
 - Bowling Club will have a rep there to say a few words, but unlikely to have dinner with us.
 - No word yet from Molycop

11. **Uniform & Equipment Coordinator Report (Liz)**

- Liz moved that, subject to Treasurer agreement, up to \$550 be allocated to pre-buying hoodies for trying on at Registration. **AI 179**
Seconded: Nick
Carried

12. **Fundraising Report (Lauren)**

- Nothing to report

13. **Social Coordinator Business (Liz)**

- **Junior Preso:**
 Junior trophies ordered and paid for.
 Nadine and Committee have disco, games, prizes and lucky door all sorted.
 BBQ is being run by Goldies. Hot chips have been arranged with the Club and Liz has the bbq supplies sorted
 Hannah and Bec to tag as MC. Laura offered to support as well
- **Senior Preso.**
 Nadine and Committee have been working hard with preparations.
 Gifts all sorted, meal organised
 RSVP and payments due 31/8/24.
 The MC for the Senior Presentation is still to be determined by the Exec.

14. **Tri-Series Report (Jane)**

- The season is now over for our Tri-series teams. All three teams competed for the Plate and both the CATS, and the Valkyries took their opponents into extra time. Unfortunately, they were unable to prevail on the day. All three teams represented Waratah with pride and passion.

- Our Tri-series teams competed strongly this season with both the Wests and Norths coaches acknowledging our growth. This was despite all three teams being impacted significantly by injury, illness and life events. Waratah Netball should be encouraged by their resilience and commitment.
- On Wednesday 28 August, the Coaches and Captains are reviewing our Tri-series program to determine the best path to success for the 2025/26 seasons.
- Jane is stepping aside as Tri-series Coordinator. She wished to thank the Club for the opportunity to assist the Tri-series program.
- Nick moved a vote of thanks to Jane for the outstanding dedication in the role of Club Tri-series Coordinator.
Seconded: Everyone!
Carried

15. Any Other Business:

- Nick has scheduled the End of Season Washup for Sunday 22nd September 2024, 1000am – 1200pm at the Bowlo. He will send out a request for any season feedback and invitation to participate. **AI 180**
- Nick has scheduled the AGM for Monday 14th October 2024

16. Next Meeting:

- Monday 14th October 2024 following the AGM.

Meeting Closed: 6.25pm

Attachment 1: Action Items

Committee Action Items

	Action Item	Lead	Due by	Status
2	Regular review of goals and tasks	Secretary	Sept 2024	Standing agenda item two or three times per year 26/8/24: Nick to review at the End of Season Washup on Sunday 22 September at 10.00am.
12	Promote rego through Club signage	Nicole	July 2023	3/6/24: Nicole met with manufacturer to discuss location and idea – currently sitting with them to do a design 30/7/24: Hold over
30	Update / refresh Club website	CommsO / Nick	01 Jan 24	5/2/24: Nick has sent options to MCM and he and CommsO are waiting for a design to come back. 26/8/24: Nil update
31	Explore vacation care activity or come and try netball session through WEMOOSH for example. Bec available to assist.	Strat Planners	2024	Strategic Planning Committee to review in 2024.
	NEW ACTIONS FROM 06 Sep 23			
110	Strat Rec #1: Set up a Netball board in the Bowlo	Nicole / Donna	01 Jan 24	5/2/24: Nicole advised that we have a position for it, but waiting to see what is on it. Donna to provide a mockup 26/8/24: Donna still working on design
113	Strat Rec #6: Design an infographic to present our goals and values to the membership	Liv	01 Jan 24	5/2/24: With Liv no longer available, this will have to be taken up by someone else. Nick is seeking volunteers. 26/8/24: Nick to re-engage Liv.
	ACTIONS FROM 27 Nov 23 Committee Meeting			
129	Strat Rec #16: Create and review a retentions metric, and report back to Committee at end of season	Registrar	30 Sep 24	03/06/24: Nick provided simplistic numbers, and will compile a more detailed report using data captured at AI #130
130	Strat Rec #17: Develop an exit survey	Strategy Committee	30 Sep 24	To be completed in company with AI #129.
	ACTIONS FROM 30 Apr 24 Committee Meeting			
153	Registrar to raise details from Registration Washup at end of season review session	Registrar	30 Oct 24	End of season review to be held on Sunday 22 September at 10.00am.

	Action Item	Lead	Due by	Status
	ACTIONS FROM 30 July 24 Committee Meeting			
166	Budget for and purchase uniform supply to cover pre-season size selections and mid-season restock (approx. 10-15 dresses in varying sizes)	Liz icw Dwight	15 Jan 25	See AI 179
167	Treasurer to confirm pie drive income/expenses with Lauren	Dwight	CLOSED	
168	Arrange photo day, aim for early in season, Sunday afternoon at Bowling Club	Liz	15 March 24	
169	Dwight to advise Liz of any photo purchase monies that have gone into account	Dwight	CLOSED	
170	Dwight to check on 2023 payment amount to photographer	Dwight	CLOSED	Photographer paid 17 Aug 2
171	Nicole to resend email re: charity selections	Nicole	CLOSED	Email sent 25 August. This action now becomes business as usual.
172	Liz & Nadine to discuss bistro space and menu with Jackie	Liz / Nadine	CLOSED	
173	Blake to invite sponsors (1 attendee per sponsor) to both junior and/or senior presentation	Blake	CLOSED	Sponsors invitations have been sent.
174	Janine to set up process for award nominations	Janine / Nick	CLOSED	Awards nominations sent via email, with reminders via chats
175	Hannah to canvass coaches for interest in "tackle bags"	Hannah	15 Jan 25	
	ACTIONS FROM 26 August 24 Committee Meeting			
176	Update <i>Coaching Selection Policy</i> for Exec review.	Dwight, Nick, Bec, Hannah	14 Oct 24	
177	Update the <i>Team Selection Policy</i> for Exec review.	Dwight, Nick, Bec, Hannah	14 Oct 24	
178	Hannah to send out EOI for 2025 coaching positions	Hannah	14 Oct 24	
179	Buy hoodies cover pre-season size selections and mid-season restock (approx. 10 hoodies) in varying sizes. Up to \$550 allocated.	Liz icw Dwight	15 Jan 25	See AI 166

	Action Item	Lead	Due by	Status
180	Nick to request season feedback and to send invitation to participate in Washup on 22 September	Nick	22 Sep 24	

Attachment 2: Correspondence

IN	OUT	RESPONSE	ACTION
30/07 - complaint received from NNA		Disciplinary action taken	
01/08 - player withdrawal		Action taken as per Late refunds policy	
	07/08 Call for nomination for Waratah Awards, close 26 Aug		
07/08 - NNA Volunteer Recognition & Awards nominations open to be presented on Awards Night held on 8 Nov. NNA Hall of Fame, Life Membership, Service Award, Coaching Award, Umpiring Scholarship, Club Umpires Development award, President's Medal, Club of the Year, First Nations Netball Participation Scholarship			ACTION: Janine to resubmit Club of the Year nomination by 13 Sept
09/08 - NNA call for Rep coaching and personnel by 23 Aug			
	11/08 Nick has submitted an application for Port Waratah Coal Services		
12/08 - request for player exemption		Forwarded to NNA for consideration	
12/08 - NNA umpiring complaint		Advise provided directly	
13/08 - complaint regarding opposition conduct		Advised to request NNA officials courtside ASAP	
	15/08 - requested review of central timing which affected score/result	NNA acknowledged issue with timing system at that time as was manually timed.	
14/08 - notice NNA Council Meeting to be held 19 Aug.		Janine, Jane & Dwight attended.	
22/08 - NNA advised Tri-Series grand final times: U23s – 11.45 Opens – 1.30 Champs – 3.15			