



Management Committee Minutes

05 February 2024

Attendance: Dwight Graham, Donna Endresz, Janine Curtis, Nicole Cadogan, Nadine Galloway, Nick Osborne, Veronica Lange, Jackie Jukes, Hannah Morgan, Jane Stoodley, Liz Gold

Apologies: Bec Farquharson, Emily Reed, Jacquie Garcia

Extraordinary AGM Opened: 6.02pm

1. **Previous Minutes:** The Secretary moved that the minutes from the previous meeting held on 27 November 2023 be accepted as a true and accurate record.

Seconded: Dwight
Carried

2. **Finance.** The Extraordinary AGM was called to note and agree on the 2023 Treasurer's report as required by the Dept of Fair Trading. Accordingly, the Treasurer presented the 2023 Report to 31 December 2023 (Attachment 4), and moved that the report be accepted. Dwight moved a vote of thanks to our 2023 sponsors.

Seconded: Donna
Carried

Extraordinary AGM Closed: 6.06pm

Management Committee Meeting Opened: 6.07pm

3. **Action Items:** Nick reviewed the open action items in Attachment 1
 - AI 106 (NNA forfeit rules): Nick advised that he had had an impromptu and informal discussion with Donna Harrison just before Xmas. She explained that the "for and against %" reporting in PlayHQ results does not determine position in the case of forfeits. The action formula used in NNA takes into account the forfeit such that it does NOT disadvantage the non-forfeiting team. NNA will review the process and advise all clubs in due course.
 - Liz advised that she had heard from Tilly's that they are receptive to enduring sponsorship. Nicole to reach out to Tilly's to talk about enduring sponsorship [AI142]

4. **Correspondence:** See attachment 2.

5. **Out of session Business:**

- Olivia Lane has advised that due to other commitments she will not be able to continue as either Sponsorship Officer or Assistant Umpiring Convenor. The Executive is seeking someone to step into the roles.
[Afternote: following the meeting, the Secretary advised that Mr Blake Curtis has volunteered for the role]

- The Executive approved up to \$600 for the purchase of additional patches in light of the new 2024 substitution rules (*Messenger chat Saturday 13 January 2024*). NNA confirmed that for centrally timed games, there will be no break in play and will be rolling subs only. Up to coaches and players to manage changes at each game. Importance of taking care of pinnies given the cost of supply.

[Afternote: NNA confirmed the rules for rolling subs via an email to all clubs on 9 February]

6. Treasurer's Report:

- There was no additional business as the Treasurer's report and budget had been presented and carried at the Extraordinary AGM. The Treasurer provided the January report in Attachment 3 and moved that it be accepted.

Seconded: Nadine

Carried

7. Registrar's Report:

- **Rego day outcome.** Lots of new faces attending, especially to try on uniforms. Active Kids vouchers were not yet loaded into system by NSW Govt so members eligible advised to hold off one week.
- Updated registration numbers will be provided to the committee out of session, but numbers look good for juniors at this stage

8. Coaching Convenor Report: (Hannah)

- See Attachment 7. Interested coaches are welcome to join Bec on Tuesdays 5-6pm coach-the-coaches session as her team is already training.

ACTION: Hannah to determine date for Coaches & manager's briefing [AI 143]

9. Umpiring Convenor's Report (Donna)

- NNA Umpires Meeting
- Updated Umpiring Policy Proposal
Umpire convenor has drafted a new umpire policy that is being considered by the Executive Committee

ACTION: Executive to review [AI 80]

- Important Dates to remember :-
 - 2024 NNA New Rules Information Session for Umpires Saturday 17 February - Must register by 9 Feb.
 - 2024 NNA 12 yrs Umpiring Education Sessions Saturday 16 March and Saturday 23 March. - Must register for 1 of the 4 sessions by 1 March. Strongly encourage all 12 years to attend.
 - 2024 Tier 1 & 2 Program - interested umpires must nominate than 28 Mar.
Nomination links found on the NNA website.

Please advise the Umpiring Convenor of the members nominated for these sessions and programs.

- This year, it is the aim of the umpiring convenor to develop our umpires to achieve their C Badge requirements. The umpire convenor will work with NNA Umpiring committee to assist Waratah umpires work towards their accreditation.

ACTION: Donna to send info, dates and links to Nicole who will add to Stack app [AI 143]

ACTION: Donna to present summary of new rules at coaches & managers briefing session [AI 144]

- **Communication Officer Report (Emily)**

See Attachment 8.

[Afternote: Post-meeting session discussion of logo refresh

ACTION: Emily to prepare plan for how refreshed logo could be introduced in a strategic and staggered way throughout 2024 and rationale for update – online initially, followed by further branding roll out]

[AI 145]

10. Sponsorship Report (Nicole)

- Nick reported on his engagement with OP Finance who was concerned a the lack of return on investment (mainly because NNA would not support the sponsor's plan). It was agreed that we should do more sponsorship profiles (eg one per week) in alignment with the sponsor's wishes. Still on the look out for an additional sponsor for Opens.

ACTION: Nicole to engage MWBC if an out-of-area venue (such as Bull and Bush in Medowie) would or would not be a conflict to our current sponsorship arrangement [AI 146]

11. Uniform Coordinator Report (Liz)

- We had a lot of uniform try ons at rego day with first lot of bulk orders being ordered today (Monday 5th February). Liz will update ordering system and monitor for further orders daily and get them placed.

- Sizing for training shirts and singlets were also done yesterday (Sunday 4th Feb) and Liz has a list happening for them both.
- Merchandise was also available to purchase with some items sold. Liz is considering taking photos of what we have with prices and have Comms place on socials to sell.
- Liz has a team template set up for use when teams are formed to get all sizing from everyone within first week or two so orders done early and sizing available for hoodies so that if we receive another sponsorship during season it will all be ready to go.

12. Equipment Report –

- 10 sets of Velcro pinnies have been received - these ordered in line with new umpiring rules.
- Benches are in Liz's garage awaiting logos to be placed on them. **[AI 108]**

13. Fundraising Report (Lauren)

- Trivia night: Sat 25 May
- Pie drive: hand out forms 25 May, receive back by 15 June, pick up from Bowling Club on Fri 5 July

14. Social Coordinator Business (Nadine)

- Club wide Sat 9 March parkrun at Carrington.
ACTION: Nadine to promote a pre-run-meeting time **[AI 126]**
- MWBC kids easter disco on Sat 23 March – promote to our junior teams
ACTION: Dwight to send Nadine some social ideas from CATS **[AI 147]**

15. Tri-Series Report (Jane)

- All three TS teams have strong bones. There has been a withdrawal from each team and so some gaps need to be filled. Previously, some players have been spotted at Club Selections so fingers crossed those gaps will be filled then.
- Two uniform orders have been placed and should arrive well in advance of Game 1. (Thank you Liz)
- Preseason fitness will be held for TS on 21st and 28th February. A Strength & Conditioning coach known to one of the TS coaches will be approached to see if he can facilitate. Recognition of his support may be made via our social media platforms in lieu of payment.
- TS coaches are keen to secure the services of Tiff Gilmour to provide specialised shooting coaching. An email has been sent to determine availability and cost.
- Currently the Opens team has a manager. There is a manager that may be utilised for either Champs or 23s depending on preference. This leaves one team without a manager but there is still time to recruit.
- TS coaches are keen to invite Kotara TS teams to our Gala day.
- Return to sport protocols after injury were flagged as an area for improvement. While we can not insist on players using certain therapists, it is important that players are cleared as ready to return to court either by a physiotherapist or by meeting return to play criteria. Jane will develop an appropriate protocol before the start of the season.
- We are excited to be continuing our TS journey. Onward and Upward!

16. Any Other Business:

- **Doc Yagen Memorial Gala Day:** Sat 16 March, 9.45am. Happy for Kotara senior and junior teams to be invited.
ACTION: Nicole to invite Kotara **[AI 148]**
ACTION: Janine to follow up court booking **[AI 149]**
- **Stack Team App** – Nicole can run coaches through how to use and set up events if they are unsure
- **NNA Manager.** Janine advised that NNA are looking for a manager for NNA 12yrs rep team. Please advise Janine if interested
- **Selectors for senior teams:** Jackie Jukes, Dwight Graham, Hannah Morgan – Hannah to run event and in liaison with others and advise what support is required. Veronica to observe process. Liz available to help.

17. Next Meeting Date: Monday 4 March 6pm

- **ACTION:** Secretary to approach Club for room availability for next meeting – 6pm.

Dates to note:

Senior trials Thu 22 Feb 5.45-7.30pm Location TBA
NNA season dates in Attachment 6

Meeting Closed: 7.24pm

Janine Curtis

Secretary

Attachment 1: Action Items

	Action Item	Lead	Due by	Status
2	Regular review of goals and tasks	Secretary	May 2024	Standing agenda item two or three times per year
12	Promote rego through Club signage	Nicole	12 Oct 22 April 2023 July 2023	<p>MWBC advised they would be happy to have their sports club signage up permanently. [Nick] 28/11/22: Quotes received. [Nick 29/12/22]" Nick has received 10 x coreflute signs 900mm x 600mm CM 23/01/22. Meeting will defer decision re large sign until later in the season. For April meeting. CM 03/04/23. Meeting will defer decision re large sign until at least July CM 26/6/23. Nicole advised she is liaising with Baseball and Cricket Clubs re potential to create single large sign that acknowledges sponsorship to several sports Clubs. CM 7/8/23. Nicole has engaged Cricket and Baseball clubs. She is waiting on final details from them, but reports that they are in favour of the intent. CM 6/9/23: No further details. Nicole to continue to chase up CM 5/2/24: Nicole to liaise re positioning of the new signage with manufacturer</p>
30	Update / refresh Club website	Asst CommsO / Nick	01 Jan 24	<p>3/2/23 Nick discussed with and sent email to MCM who will send other design options via email. 24 Feb 23: Nick to engage MCM to see if we can separate database from website, and maintain emails. Intent is to possibly revert to PlayHQ website options. 3/12/23: Nick engaging with CommsO to determine best option for website update. 5/2/24: Nick has sent options to MCM and he and CommsO are waiting for a design to come back.</p>
31	Explore vacation care activity or come and try netball session through WEMOOSH for example. Bec available to assist.	Strat Planners	2024	Strategic Planning Committee to review in 2024

	Action Item	Lead	Due by	Status
ACTION ITEMS FROM 26 June 23				
80	Donna to present umpiring training proposal to Exec out of session	Donna	01 Mar 24	Exec to review proposal. Secretary to add agenda item for further discussion to be held at first meeting of 2024 and may require further focussed discussion 5/2/24: Donna has emailed proposal to Exec for consideration before the next meeting
ACTION ITEMS FROM 07 Aug 23				
92	Janine & Nick to add any past enquiries' details to OneDrive\2024\Registrar\2023 Enquiries	Nick / Janine	01 Jan 24	Ongoing
94	Nicole to contact Molycop re: continuing sponsorship. Uniform Coord to buy appropriate apparel as soon as members register	Nicole / Uniform Coord	01 Dec 23	6/9/23: Nicole advised no action as yet. However, Club to manage 2024 purchase at risk. 5/2/24: Nicole has advised that MolyCop is willing to continue. Nicole to send formal request to them.
NEW ACTIONS FROM 06 Sep 23				
106	Amy to draft a change proposal re NNA forfeit rules for the Executive (Action: Secretary) to present to NNA	Amy / Janine	01 Oct 23	Email sent to NNA Secretary 16 Nov 23 5/2/24: Nick advised that he had an impromptu and informal discussion Donna Harrison. Details recorded in item 3 of meeting 05 Feb 24.
107	Coaches and managers to get names of prospective umpires to the Umpiring Convenor early in 2024	Coaches / Managers	30 Jan 24	
108	Buy up to five benches (at approx. \$55 per bench), with Nicole to arrange placing the "Currawong" and "Waratah Netball" logo on the benches	Nicole	01 Jan 24	Benches bought 8 th September. Still waiting on logos (Nicole) 26/11/23: Still in progress 5/2/24: Nicole advised logos will be completed before first round.
110	Strat Rec #1: Set up a Netball board in the Bowlo	Nicole	01 Jan 24	26/11/23: In progress. Nicole has identified a position, and will engage the Bowlo. 5/2/24: Nicole we have a position for it, but waiting to see what is on it. Donna to provide a mockup
112	Strat Rec #5: Create a Comms strategy	CommsO	01 Jan 24	Commso presented the Marketing Strategy, and will implement it and report against it in future meetings.
113	Strat Rec #6: Design an infographic to present our goals and values to the membership	Liv	01 Jan 24	5/2/24: With Liv no longer available, this will have to be taken up by someone else. Nick is seeking volunteers.

	Action Item	Lead	Due by	Status
115	Strat Rec #8: Exec to discuss include hoodies, training shirts, and Molycop as part of compulsory uniform	Nick / Coaching Convenor	01 Jan 24	26/11/23: Coaching Convenor, icw Nick, to ensure coaches and managers enforce uniforms for players. Guidance to be provided at coaches and managers meeting.
117	Strat Rec #9: Replace Senior/Junior training with combined training at similar age groups.	Nick / Coaching Convenor	CLOSED	5/2/24: This is effectively happening within the constraints of coach availability. CLOSED
	NEW ACTIONS FROM 16 Oct 23 AGM and Comm Meeting			
118	Source pricing for double sided pinnies	Liz	01 Jan 24	26/11/23: Still in progress 5/2/24: Ongoing
119	Source quote for new gazebo bag	Dwight	01 Jan 24	26/11/23: Still in progress 5/2/24: Ongoing
120	Source pricing for pinnies bag to protect velcro patches	Liz/Coaching Convenor	01 Jan 24	26/11/23: Still in progress 5/2/24: Ongoing. Managers need to be aware of protecting our patches – to be briefed at coaches convenor.
	ACTIONS FROM 27 Nov 23 Committee Meeting			
124	Strat Rec #12: Continue to promote and attend more Carnivals	Team Managers		Ongoing.
126	Strat Rec #13: Consider option to have the Club participate in a local fun run or similar activity	Social Convenor		Park run is a potential option. Coaches to consider it as an option. Nadine to present options to the membership.
127	Strat Rec #14: Create a fun acronym/ jingle/ song / catch phrase to encompass our values	Strategy Committee		
128	Strat Rec #15: Implement recognition and reward to those that refer / recruit a friend	Exec	07 Sep 24	26/11/23: Nick to add question to registration in PlayHQ, and to track info across the season. Committee will then consider recognition at, for instance, end of the season 30/12/23: Question added to PlayHQ
129	Strat Rec #16: Create and review a retentions metric, and report back to Committee.	Registrar	09 Mar 24	
130	Strat Rec #17: Develop an exit survey	Strategy Committee	01 Jun 23	
131	Nicole to provide Bowling Club & Molycop contact details to Liv	Nicole	CLOSED	.
132	Follow up sponsorship interest with Makin Mattresses.	Sponsorship Officer	01 Jan 24	Delayed awaiting appointment of new Sponsorship Officer
133	Provide end of 2023 wrap up to each sponsor	Sponsorship Officer	CLOSED	Nicole sent a Xmas letter. No further action

	Action Item	Lead	Due by	Status
134	Draft document to formalise various levels of sponsorship and associated investments	Sponsorship Officer	05 Feb 24	Delayed awaiting appointment of new Sponsorship Officer
135	Follow up with Lauren to check January date is needed for raffle support	Fundraising Convenor	CLOSED	03/12/23: Lauren confirmed that the Club is requested to support for raffles on 05 Jan 24. 02/01/24: Lauren cancelled WNC participation in January raffles due lack of members available to support
136	Communicate the importance of our sponsorship relationships (particularly the Bowlo)	Sponsorship Officer / CommsO	01 Jan 24	Ongoing
137	Contact Mayfield Demonstration School to ascertain their pie drive date	Fundraising Convenor	CLOSED	03/12/23: Lauren has contacted MWDS to deconflict fundraiser.
138	Check if bingo is allowed for minors	Dave Cadogan	05 Feb 24	Ongoing
139	Ensure @waratah emails are added to safe sender filters	All Committee Members	01 Dec 23	Ongoing
140	Encourage all members to sign up and utilise TeamApp for messaging	Coaches and Managers	05 Feb 24	Ongoing
141	Source the use of indoor court for trials 22 Feb 24	Coaching Convenor	22 Feb 24	05/02/24: Hannah has requested Forum – awaiting response. <i>(Afternote – response was that Forum was not available, therefore trials will be held at NNA)</i>
	ACTIONS FROM 05 Feb 24 Committee Meeting			
142	Contact Tillys re endorsing sponsorship.	Nicole	04 Mar 24	
142	Hannah to determine date for Coaches and Managers briefing	Coaching Convenor	20 Mar 24	
143	Donna to send info, dates and links to Nicole who will add to Stack app	Umpiring Convenor	20 Mar 20	
144	Donna to present summary of new rules at coaches & managers briefing session	Umpiring Convenor	20 Mar 20	
145	Emily to prepare plan for how refreshed logo could be introduced	Comms Officer	20 Mar 20	
146	Nicole to engage MWBC if an out-of-area venue would/would not be a conflict to our current sponsorship arrangement	President	06 Apr 24	
147	Dwight to send Nadine some social ideas from CATS	Dwight	20 Mar 24	

	Action Item	Lead	Due by	Status
148	Nicole to invite Kotara to Doc Yagen Gala Day	President	16 Mar 24	
149	Janine to follow up court booking for Gala Day	Secretary	16 Mar 24	

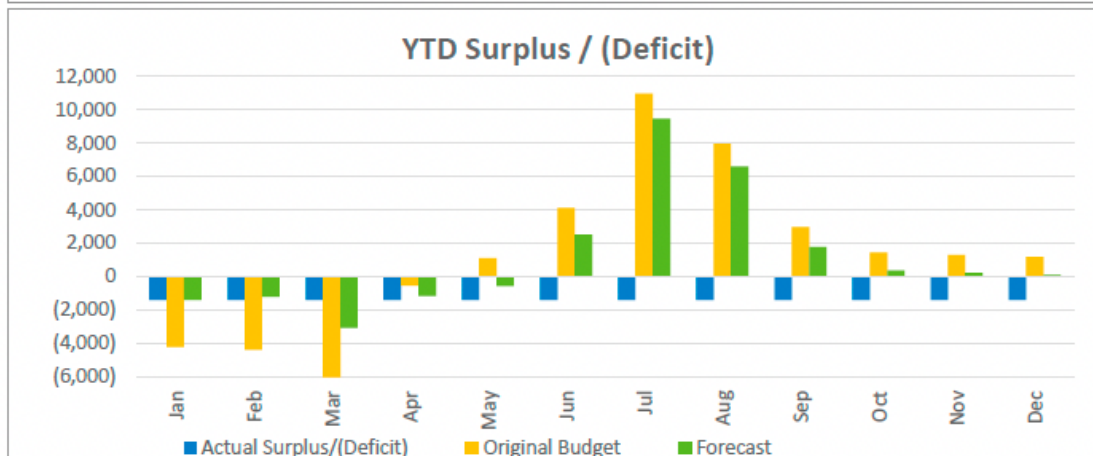
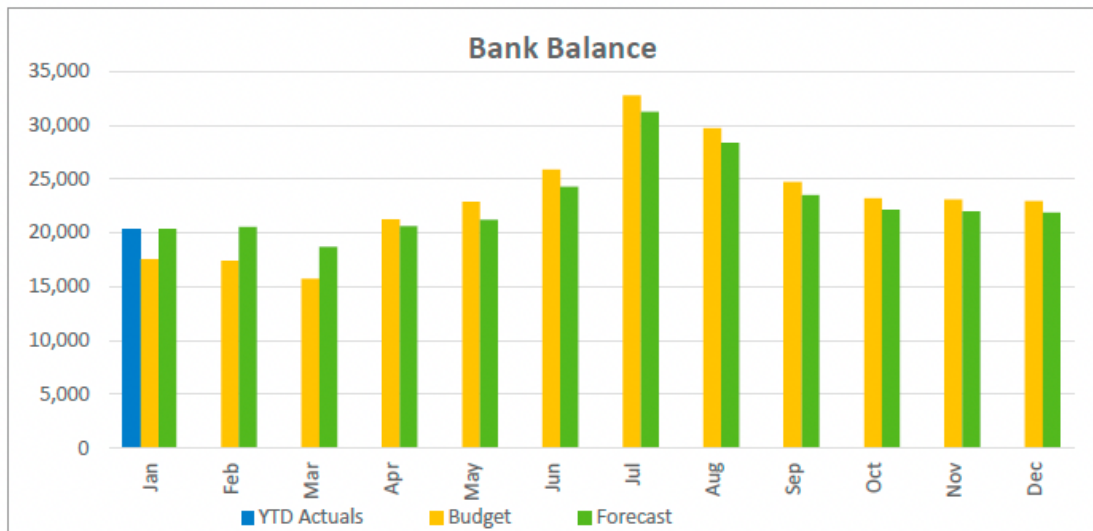
Attachment 2: Correspondence

IN	OUT	RESPONSE	ACTION
11 Dec – NNA advised PlayHQ have introduced a 1.49% fee for payments		Exec agreed to pass this cost on	
22 Dec – NNA advised some parking changes in surroundings streets from Mon-Fri 9-5 to now be 4hrs which will improve parking turnover particularly for Friday nights			
12 Jan – information re: NSW Active Kids vouchers processing			

Attachment 3: Treasurer's Report (January 2024)



January 2024 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 31 January, we had \$20,373 in the bank, which is \$2,796 above where we had budgeted. The year-to-date operating result of a loss of \$1,408 which is also \$2,796 better than budget.

The main drivers in the result being different to budget were largely timing issues (and which will catch up in following months):

- \$960 of registrations, which is \$880 less than budgeted and
- Apparel (uniforms) purchases of \$2,071, was \$3,429 less than budgeted

Forecasting

I am forecasting we will have \$21,883 in the bank at year end, which \$1,084 less than budget. I am also forecasting the end of year profit to be \$101, which is also \$1,084 less than budget.

Included in the forecast is the reinstating of the fundraising revenue from the Bowling Club Friday night meat raffles totalling \$1,360 for the year; and the purchase of additional position patches. Plus some carry forward expenditure (of \$823) for uniforms and for the purchase of balls (\$1,300).

Other - Payment Plans: Currently 1 person, owing \$110.



January 2024 Finance Report



Waratah Netball Club Inc

Financial Report

YTD, ending 31 January 2023

Income	2023 Month Budget	January Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	1,400	960	(440)	1,400	960	(440)	12,479	12,469	(10)
Sponsorship & Grants	-	-	-	-	-	-	16,000	16,000	-
Fundraising	-	-	-	-	-	-	1,750	3,110	1,360
Pie Drive Income	-	-	-	-	-	-	7,000	7,000	-
Apparel Sales	-	60	60	-	60	60	2,500	2,500	-
Other Income	20	-	(20)	20	-	(20)	20	20	-
Presentation Fees	-	-	-	-	-	-	1,150	1,150	-
Total Income	1,420	1,020	(400)	1,420	1,020	(400)	40,899	42,249	1,350

Expenditure:	2023 Month Budget	January Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Coach and umpire deve	83	-	83	83	-	83	1,000	1,000	-
Equipment	21	-	21	21	-	21	250	229	(21)
Coaching Equip & Balls	-	-	-	-	-	-	750	2,050	1,300
Pie Drive Costs	-	-	-	-	-	-	6,500	6,500	-
MyClubMate Fees	-	-	-	-	-	-	500	500	-
Preseason	-	-	-	-	-	-	1,250	1,250	-
Presentation	-	-	-	-	-	-	8,000	8,000	-
Presentation Vouchers	-	-	-	-	-	-	1,300	1,300	-
Court hire	-	-	-	-	-	-	2,145	2,145	-
Registration	-	274	(274)	-	274	(274)	6,555	6,555	-
Apparel Purchases	5,500	2,071	3,429	5,500	2,071	3,429	10,925	12,016	1,091
Fundraising Costs	-	-	-	-	-	-	300	300	-
Miscellaneous Costs	20	83	(63)	20	83	(63)	240	303	63
Total Expenditure	5,624	2,428	3,196	5,624	2,428	3,196	39,715	42,148	2,433
FY18-19 Inc/(Exp)	(4,204)	(1,408)	2,796	(4,204)	(1,408)	2,796	1,184	101	(1,083)

Bank Account		Petty Cash	
Balance at 01 Jan 23	21,782	Balance at 01 Jan 23	292
Total Credits	1,020	Income:	
Total Debits	2,428	Outgoing:	
Current Balance	20,373	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	20,373	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	20,666		

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Increase/(Decrease)	(1,408)
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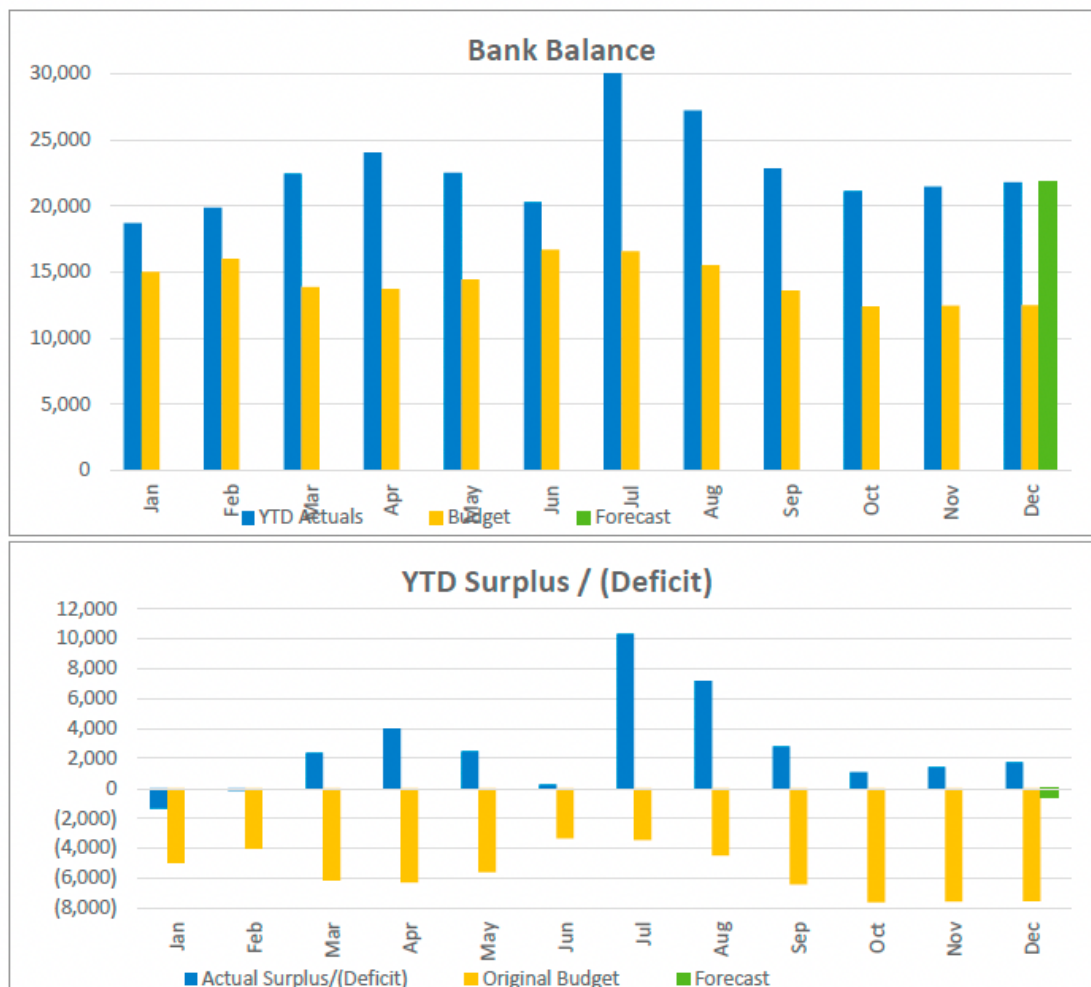
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DJ Graham
Dwight Graham
Treasurer

Attachment 4: Treasurer's Report (December 2023)



December 2023 Finance Report



Notes

2023 YEAR VARIANCES

At 31 December we had \$21,782 in the bank, which is \$9,291 above where we had budgeted.

The operating result for the 2023 year is a profit of \$1,766, which is also \$9,291 above budget.

The main drivers in the result being different from the budget are:

- \$11,921 of registrations, which is \$2,921 ahead of the budget. We had 2 more teams than I budgeted, most senior teams were full of players and we had several casual registrations throughout the season.
- Sponsorship of \$16,961 is \$9,961 more than the whole year budget. This is due to the unbudgeted receipts of the Currawong Aviation Training Services (\$3,000), OP Finance (\$3,000) sponsorships related to the Triserries, Currawong Aviation Training Services (\$775) sponsoring new balls and bench seats, and \$4,686 of Tillys sponsorship for our juniors.
- Apparel (uniforms):
 - Sales of \$4,407 are \$3,907 more than budgeted
 - Purchases of \$19,403, are \$9,668 ahead of budget



December 2023 Finance Report

- The net difference of \$14,996 is covered by sponsorships for the Triserries (\$6,000); Molycop (\$2,500) and Tillys (\$4,686) sponsorships: and club reserves (\$1,810) – noting the recent purchase of \$677 stock distorts this.
- Fundraising of \$5,399 is \$3,219 ahead of budget. This includes the Trivia night (\$1,518) and the monthly raffles at the Bowling Club (\$3,148).
- Preseason costs are \$1,673 under budget due to running only a few Nettyheads sessions.
- Pie drive profit of \$500 was budgeted but the actual profit was \$919.

FORECASTING

The following two items did not eventuate late in the year, as I had expected. I have carried them forward will include them in the first forecast of 2024:

- The purchase of 30 new match balls at a cost of \$1,320, which I had forecast in December
- I had estimated \$823 of stock purchases late in the year as we stock up for next year.

Other

- Nil



Waratah Netball Club Inc

Financial Report

YTD, ending 31 December 2023

Income	2023 Month Budget	December Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	-	-	-	9,000	11,921	2,921	9,000	11,921	2,921
Sponsorship & Grants	-	-	-	7,000	16,961	9,961	7,000	16,961	9,961
Fundraising	200	342	142	2,180	5,399	3,219	2,180	5,399	3,219
Pie Drive Income	-	-	-	5,500	7,243	1,743	5,500	7,242	1,742
Apparel Sales	-	-	-	500	4,407	3,907	500	4,407	3,907
Other Income	50	-	(50)	600	139	(461)	600	139	(461)
Presentation Fees	-	-	-	800	1,120	320	800	1,120	320
Total Income	250	342	92	25,580	47,189	21,609	25,580	47,189	21,609

47,189

Expenditure:									
Coach and umpire deve	83	-	83	1,000	620	380	1,000	620	380
Equipment	21	-	21	250	95	155	250	145	105
Coaching Equip & Balls	-	-	-	750	1,254	(504)	750	2,574	(1,824)
Pie Drive Costs	-	-	-	5,000	6,324	(1,324)	5,000	6,324	(1,324)
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	500	465	35	500	465	35
Preseason	-	-	-	2,700	1,027	1,673	2,700	1,027	1,673
Presentation	-	-	-	5,000	7,314	(2,314)	5,000	7,314	(2,314)
Presentation Vouchers	-	-	-	2,060	2,290	(230)	2,060	2,290	(230)
Court hire	-	-	-	1,850	1,658	193	1,850	1,658	192
Registration	-	-	-	3,090	3,676	(586)	3,090	3,676	(586)
Apparel Purchases	-	-	-	9,735	19,403	(9,668)	9,735	20,226	(10,491)
Fundraising Costs	28	-	28	300	847	(547)	300	847	(547)
Miscellaneous Costs	73	-	73	870	449	421	870	599	271
Total Expenditure	204	-	204	33,105	45,423	(12,318)	33,105	47,764	(14,659)
FY18-19 Inc/(Exp)	46	342	296	(7,525)	1,766	9,291	(7,525)	(575)	36,269

Bank Account		Petty Cash	
Balance at 01 Jan 23	20,016	Balance at 01 Jan 22	292
Total Credits	47,189	Income:	
Total Debits	45,423	Outgoing:	
Current Balance	21,782	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	21,782	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	22,074		
Increase/(Decrease)	1,766		

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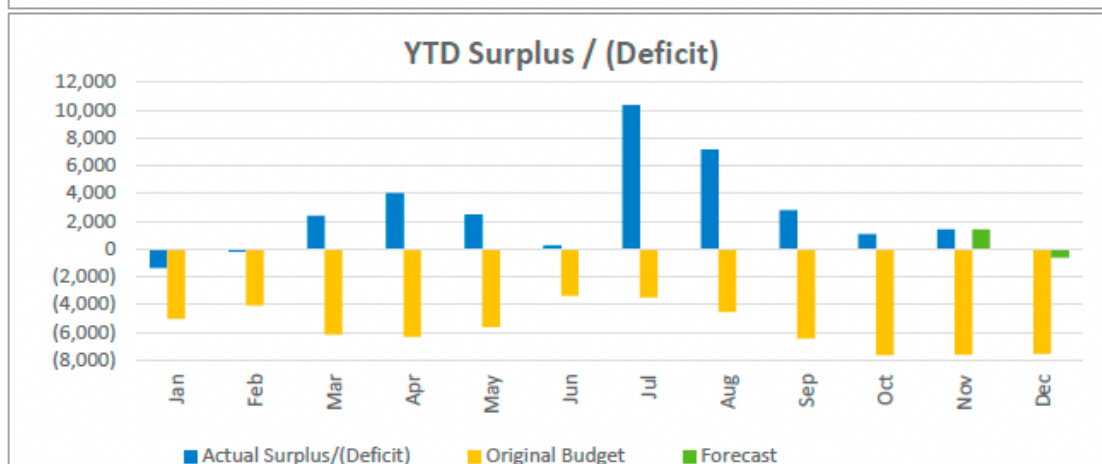
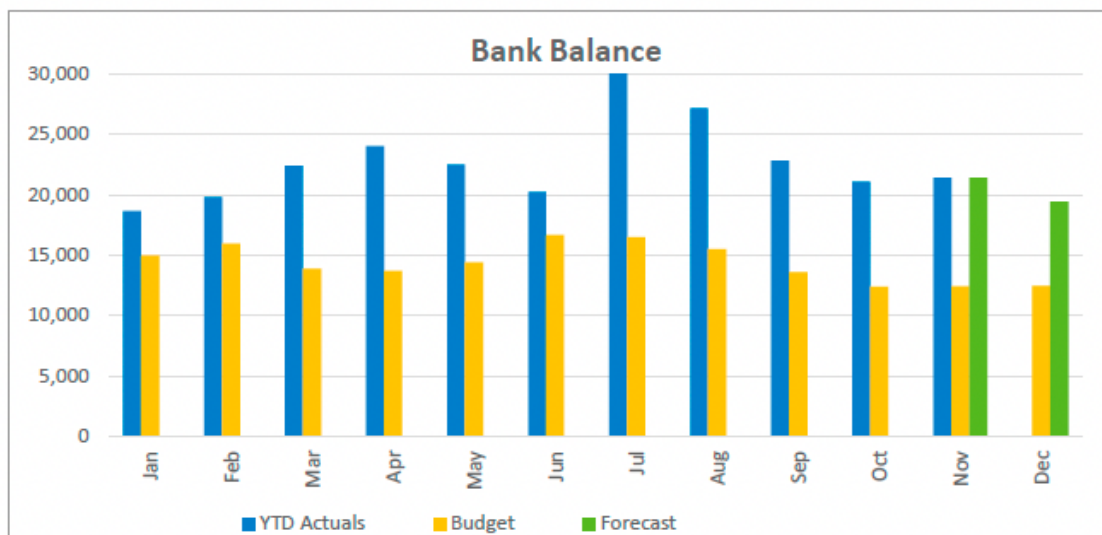
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Dl Graham
Dwight Graham
Treasurer

Attachment 5: Treasurer's Report (Nov 2023)



November 2023 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 30 November we had \$21,440 in the bank, which is \$8,995 above where we had budgeted. The year-to-date operating result of a profit of \$1,424 is also \$8,995 better than budget.

The main drivers in the result being different from the budget are:

- \$11,921 of registrations, which is \$2,921 ahead of the budget. We have 2 more teams than budgeted, most senior teams are full of players and we had several casual registrations throughout the season.
- Sponsorship of \$16,961 is \$9,961 more than the whole year budget. This is due to the unbudgeted receipts of the Currawong Aviation Training Services (\$3,000), OP Finance (\$3,000) sponsorships related to the Triserries, Currawong Aviation Training Services (\$775) sponsoring new balls and bench seats, and \$4,686 of Tillys sponsorship for our juniors.
- Apparel (uniforms):
 - Sales of \$4,407 are \$3,907 more than budgeted
 - Purchases of \$19,403, are \$9,668 ahead of budget



November 2023 Finance Report

- The net difference of \$14,996 is covered by sponsorships for the Triserries (\$6,000); Molycop (\$2,500) and Tillys (\$4,686) sponsorships: and club reserves (\$1,810) – noting the purchase of \$677 in stock recently distorts this.
- Fundraising of \$5,507 is \$3,077 ahead of budget. This includes the Trivia night and the monthly raffles at the Bowling Club.
- Preseason costs are \$1,673 under budget due to running only a few Nettyheads sessions.
- Pie drive profit of \$500 was budgeted but the actual profit was \$919.

FORECASTING

I am forecasting we will have \$19,438 in the bank at year end, which is \$577 below where we started the year but \$6,947 ahead of the budget. I am forecasting the year to be a loss of \$577, which is also \$6,947 ahead of the budget.

The significant improvement over the budget is due to:

- Year to date variances outlined above
- We were unsuccessful in gaining the Port Waratah Coal Services \$1,500 grant and I have removed it from both forecast revenue and expenses
- Executive has agreed to purchase 30 new match balls at a cost of \$1,320, which I have forecast in December
- I estimate there will be another \$823 of stock purchases late in the year as we stock up for next year.
- A number of other smaller variances

Other

- Monthly raffle amount from the Bowling club has just come in for December. So, the amount for the year was \$3,148, when the budget was \$1,800. So, this is well worth the effort in promoting to the teams to support
- Nil



Waratah Netball Club Inc

Financial Report

YTD, ending 30 November 2023

Income	2023 Month Budget	November Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	-	-	-	9,000	11,921	2,921	9,000	11,921	2,921
Sponsorship & Grants	-	-	-	7,000	16,961	9,961	7,000	16,961	9,961
Fundraising	200	349	149	1,980	5,057	3,077	2,180	5,399	3,219
Pie Drive Income	-	-	-	5,500	7,243	1,743	5,500	7,242	1,742
Apparel Sales	-	-	-	500	4,407	3,907	500	4,407	3,907
Other Income	50	129	79	550	139	(411)	600	139	(461)
Presentation Fees	-	-	-	800	1,120	320	800	1,120	320
Total Income	250	478	228	25,330	46,847	21,517	25,580	47,189	21,609

Expenditure:									
Coach and umpire deve	83	-	83	916	620	296	1,000	620	380
Equipment	21	-	21	229	95	134	250	145	105
Coaching Equip & Balls	-	-	-	750	1,254	(504)	750	2,574	(1,824)
Pie Drive Costs	-	-	-	5,000	6,324	(1,324)	5,000	6,324	(1,324)
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	500	465	35	500	465	35
Preseason	-	150	(150)	2,700	1,027	1,673	2,700	1,027	1,673
Presentation	-	-	-	5,000	7,314	(2,314)	5,000	7,314	(2,314)
Presentation Vouchers	-	-	-	2,060	2,290	(230)	2,060	2,290	(230)
Court hire	-	-	-	1,850	1,658	193	1,850	1,658	192
Registration	-	-	-	3,090	3,676	(586)	3,090	3,676	(586)
Apparel Purchases	-	-	-	9,735	19,403	(9,668)	9,735	20,226	(10,491)
Fundraising Costs	28	-	28	272	847	(575)	300	847	(547)
Miscellaneous Costs	73	-	73	798	449	348	870	599	271
Total Expenditure	204	150	54	32,900	45,423	(12,522)	33,105	47,764	(14,659)
FY18-19 Inc/(Exp)	46	328	282	(7,570)	1,424	8,995	(7,525)	(575)	36,269

Bank Account		Petty Cash	
Balance at 01 Jan 23	20,016	Balance at 01 Jul 21	292
Total Credits	46,847	Income:	
Total Debits	45,423	Outgoing:	
Current Balance	21,440	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	21,440	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	21,732		-
Increase/(Decrease)	1,424		

check ok

check ok

Dl Graham
Dwight Graham
Treasurer

Attachment 6: NNA Calendar 2024

Proposed Fixtures Schedule 2024					
<u>Date</u>		<u>Further activities</u>		<u>Friday Night Games</u>	
6th April	1			5th Apr	1
13th April	2			12th April	2
4th May	3			3rd May	3
11th May	4			10th May	4
18th May	5			17th May	5
25th May	6			24th May	6
1st June	7			31st May	7
8,9,10th		Senior state Titles			
15th June	8			14th June	8
22nd June	9			21st June	9
23rd June		Adverse Weather Day see Policy			
29th June	10			28th June	10
6,7,8		Junior State Titles			
20th July	11			19th July	11
27th July	12			26th July	12
3rd Aug	13			2nd Aug	13
10th Aug	14			9th Aug	14
11th Aug		Adverse Weather Day see Policy			
17th Aug	15 + minor	Minor R14		16th Aug	15
24th Aug	semis	Major R14, minor & major R15		23rd Aug	16
31st Aug	Finals				
7th Sept	Grand Finals				

This information refers to NNA Adverse Weather Policy

· Games not played due to weather conditions in the first round will NOT be replayed. No points will be awarded for these games.

· Games not played due to weather conditions in the second round will NOT be replayed providing the CORRESPONDING GAME in the first round was played. No points will be awarded for these games.

· If the corresponding game in the second round is also not played due to weather conditions, then it will be played on either 23rd July or 20th August.

Attachment 7: Coaching Convenor Report

Introduction

As of January 2023, Waratah Netball Club has made minor adjustments to its coaching team in preparation for the upcoming season. The number of teams expected for the season remains contingent upon the finalisation of registrations.

Registration and Team Projections

We anticipated the addition of two new teams from the Port Stephens competition; however, logistical challenges regarding travel have led parents to opt to remain in the Port Stephens competition. Nevertheless, the club has welcomed two new registrations as a result.

Upon finalisation of registrations, it is possible that Waratah Netball Club may introduce new teams, including a senior team, a second Under 8's team, an Under 7's team, and an Under 12's team. This presents an exciting prospect, and discussions regarding team names will be held by the Executive upon registration finalisation.

Confirmed Coaches and Organisational Plans

The attached table includes a list of confirmed coaches for the upcoming season. An email communication will be sent in the forthcoming weeks to confirm placements and commence the organisation of training schedules. All coaching arrangements will be finalised pending the completion of registrations and all coaches will be made aware of allocation before the commencement of the season.

There has been considerable interest in coaching roles, indicating positive momentum within the club. We encourage individuals aware of potential coaching candidates to engage them with the club. We can offer preseason 'coach the coaches' sessions, as we have a team training on Tuesdays from 5-6. Anyone interested may contact Hannah or Bec to arrange participation. These sessions aim to improve coaching principles and optimise the performance of netball players.

Coach Training and Development

We expect all coaches to possess, at a minimum, the foundation course certificate. For those yet to complete the certificate, please reach out to either Bec or myself, and we will facilitate enrolment. Financial assistance is available from the club to support coaches in undertaking these courses, which serve as invaluable tools for skill enhancement. We strongly advocate for coaches to pursue further training opportunities to augment their coaching repertoire.

Conclusion

As we tie up loose ends, discussions will be conducted to finalise our coaching team. We remain optimistic about the forthcoming season and are committed to fostering a supportive and development-oriented environment for our coaches and players alike.

Hannah Morgan and Bec Farquharson - Coaching Convenors Waratah Netball Club

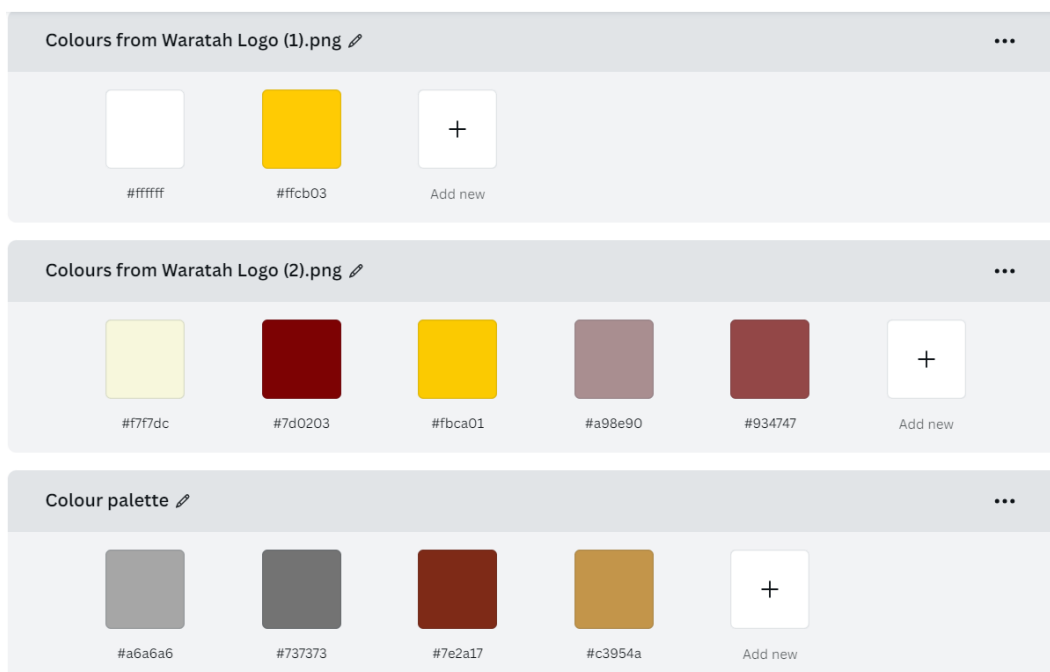
New 7's Team (yet to name)	Kelsey H + Cass (Asst)
Goldies 8's	Pending Allocation
Possible second 8's	Pending Allocation
Superstars	Nikki S + Jacquie (Asst)
Possible Under 12's ?	Pending Registrations
Ravens	Bec F and Rachel L (Asst)
Kittyhawk's	Renee N (Possible Asst, Bec F to discuss)
Cruisers	Pending Allocation
Capri's	Pending Allocation
Spitfires	Dwight G
Avengers	Pending Allocation
Hornets	Nick O
Mae's	Jane S
Titans	Veronica L
Ravens	Bec F
Possible Senior Team	Pending Registrations

Overview:

A summary and review of the marketing and communications strategy from November to January.

Updates/New Implementations:

- Design of a new logo for Waratah Netball club
- Logo and brand kit
- Story polls and increased story content



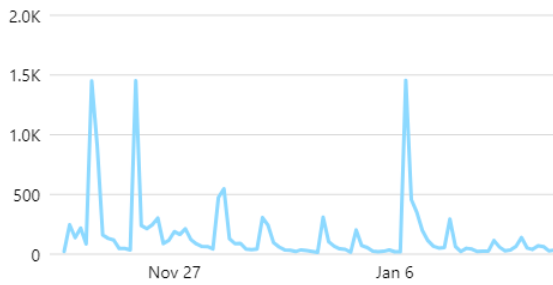
Analytics:

Facebook Reach from past 90 days:

Reach

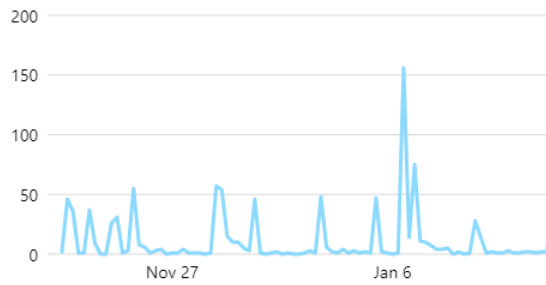
Facebook reach ⓘ

6,891 ↑ 45.3%



Instagram reach ⓘ

317 ↑ 37.8%

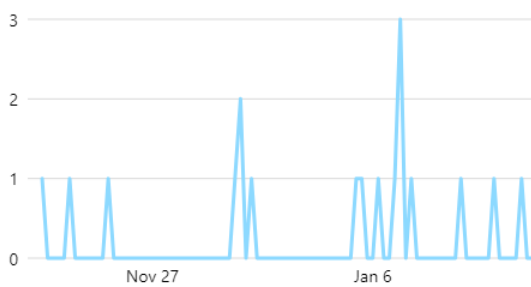


Meta Likes/Follows from past 90 days:

New likes and follows

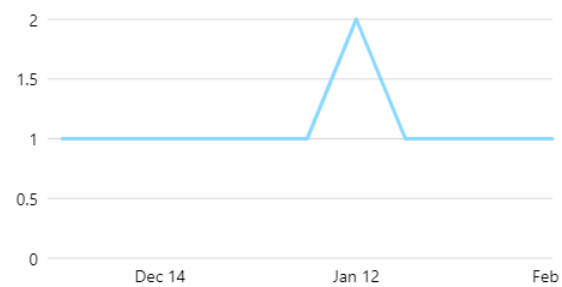
Facebook Page new likes ⓘ

18 ↑ 28.6%



New Instagram followers ⓘ

12 ↑ 9.1%



Review of goals:

TASKS & GOALS	PLATFORM	WHO	WHEN	PROGRESS/SUCCESS:
Respond promptly to comments, direct messages, and mentions with a consistent brand voice.	Facebook, Instagram, Email, Google and all other channels.	1) Donna 2) Nicole Emily	Ongoing	<ul style="list-style-type: none"> - Messages being responded to fairly promptly with 17 new messages received over the past 90 days. - Current average response time: 1hr 14mins. <p>GOAL: Increase response time to under 1 hour.</p>
Actively engage with the audience by asking questions, conducting polls, and encouraging user-generated content.	Facebook and Instagram.	1) Emily Donna	Ongoing	<ul style="list-style-type: none"> - Increase in stories and polls. Not much of an increase in posting due to increased work commitments and health issues (Emily). - Have reached out to Donna to request support in posting. <p>GOAL: Increase posting and video content.</p>
Promote post-game events at Mayfield Bowling Club.	Social media, Email, and group chats.	1) Managers & Coaches Comms Officers	In the week leading up to the post-game event and on the day of.	N/A
Establish a consistent posting schedule to maintain audience engagement. Tailor the frequency of posts to each platform's optimal times for user activity.	Instagram and Facebook.	Emily and Donna	Initially to be established in November/December 2023 and maintained thereafter.	<ul style="list-style-type: none"> - Consistent schedule has not yet been established. - Have reached out to Donna to request support in posting. <p>GOAL: 1-2 posts per week.</p>

TASKS & GOALS	PLATFORM	WHO	WHEN	PROGRESS/SUCCESS:
Create engaging and valuable content consistent with the club values and branding.	Instagram and Facebook.	1) Emily 2) Donna	Ongoing	<ul style="list-style-type: none"> - Content that has been created has been consistent with branding. <p>GOAL: Continue to post with new logo/branding. Ensure that events are also in line with branding.</p>
Ensure the list of sponsors is current. Upload updated, high quality logos for sponsors.	OneDrive	Sponsorship Officer	November/December 2023 and update as required.	<ul style="list-style-type: none"> - Awaiting updated high res sponsor logos. Impacted by loss of sponsorship officer. <p>GOAL: To have updated logos compiled in a folder for easy access.</p>
Provide a list of members who do not consent to the use of their images on social media to the Comms Team.	Email and OneDrive	Registrar (Nick Osborne)	After Registrations.	N/A
Upload images of players, teams, behind-the-scenes etc. to the relevant folder.	OneDrive	1) Coaches and Managers. 2) Donna	Weekly during playing season. Existing photos to be uploaded to be utilised prior to the new season commencing.	<ul style="list-style-type: none"> - Please upload any existing and future photos to this folder: Photos. <p>GOAL: To have images for use in content.</p>