



Management Committee Meeting

Monday 4 April 2022

Present: Nicole Cadogan, Dwight Graham, Lauren Jukes, Amber Collits, Janine Curtis, Veronica Lange, Jackie Jukes, Isobel Stoodley, Jane Stoodley, Ellie Stanley (via phone)

Apologies: Erin (Phantoms Manager), Nick Osborne, Amy Kahler, Donna Watts-Endresz, Sarah (Goldies Mgr), David Cadogan, Liz Gold,

Meeting Opened: 6.01pm

1. Previous Minutes: The Secretary moved that the previous minutes on 2 March 2022 be accepted as a true and accurate record.

Seconded: Dwight Carried Yes

2. Outstanding Business:

- The Athletes Hub update – President provided update that The Athletes Hub have been unresponsive to emails thus far, however will continue to follow up

- Treasurer & Registrar to share draft spreadsheet to estimate associated costs with coaches and managers subsidies – to be discussed below

- Registrar to provide update on response from NNA re: training court allocation/requirements: No action yet (hold over).

- Amber provided update that court has been booked for Goldies on Fridays from 4-5pm. Amber has sent and will confirm.

- Committee members to review Duty Statements, check for currency. To stay on agenda

- Policy review – Fundraising Policy and Sponsorship Policy still requires review. No further action at this stage. **ACTION:** Recommend defer until August. Registrar to action

3. Out of session Business:

- Tally of teams for 2022 (President). Nicole presented table showing growth of some clubs and noted that some teams in Greater Bank Series are without junior teams for pathway development (breaching GBS guidelines). NNA have previously advised they will be reviewing Greater Bank Series at end of 2022.

Teams in NNA comp 2022	compared to	2018
Souths	68	73
West Leagues	59	55
Kotara	29	17
Cardiff	19	19
NOVA	19	35
Mayfield	14	15
BNC	13	11
Maryland Wallsend	13	14
South Wallsend	12	21
Waratah	12	10
NGS	11	16
University	11 *no junior teams just seniors	
Stockton	8	13
Sugar Valley	8	13
Wanderers	7	11
Norths	6	
Junction	5 *only one Under 18 team outside of seniors	6
BTAC	3	11
Inner Glow	3 *no other teams outside GBS	
Newcastle City	3	
Shortland	1	1
WSNC	1 Under 22 team - not sure what it stands for	

- Process and timing for new players to receive MolyCop shirt and the training singlet. All molycop shirts for new players and singlets have been ordered (not yet paid for). Awaiting PWCS logo for junior shirts.

ACTION: President to advise Treasurer of rough costs expected

- Secretary provided update on NNA AGM (attachment 2).

- Discussed the NNA Borrowed Players Policy. Agreed upon a proposed amendment to NNA borrowed player policy to allow for COVID – additional allowances for borrowed players (propose allowing 4 games playing up before 5th game means permanent adoption into team – opposed to current 2 games and adoption on 3rd).

ACTION: Dwight to draft email to President NNA, WNC Secretary to send correspondence.

- Nick attended NNA season launch 26/03 and provided two comments to report re informal discussion with NNA President.

Firstly, the NNA President commented that we (NNA and WNC) need to work together to get back into the Greater Series system. There was no suggestion that she was aware of the disappointing machinations in which Waratah was 'dropped' from the Greater Series pathway.

Secondly, she noted our Strategic Plan, and commented on how good it was. She commented that NNA and other Clubs are looking at it and taking ideas from it. The Registrar therefore recommended that he reform the Strategy Sub Committee and review our plan mid-season. Meanwhile, the Registrar has sought a copy of the NNA Strategic Plan. Volunteers for strategy sub-committee: Dwight, Jane, Isobel (available post 8 May), Janine, Veronica

ACTION: Registrar to pursue volunteers and coordinate meeting

- Wet weather training discussions (Howzat, budget). Cost to hire courts can exceed \$200pw for juniors and seniors each week. Agreed to pursue alternate venue only if rain events interrupt consecutive sessions and to re-evaluate as season progresses and our budget of \$625 diminishes.

- Amber to provide update on pre-season communications/briefings with coaches (roles, responsibilities, borrowing players, COVID etc). Not yet done.

ACTION: Amber to coordinate

- Ellie contacted coaches and managers to request volunteers to assist mentoring junior umpires. Still requiring more help both Friday nights and Saturday mornings. Jackie and Amber (once per fortnight) (and possibly Shakira for Capris) available to assist on occasions. 9 from 3 younger teams interested in learning, 2 or 3 from Kittyhawks also interested.

4. Treasurer's Report: The Treasurer moved that the report at Attachment 1 be accepted
The Treasurer moved that the report be accepted:

Seconded: Jackie. **Carried**

5. **Registrar's Report.** No report tabled, however the Registrar reminded all coaches and managers to ensure the scoresheets are correctly filled out at the end of the game. Particularly signatures for scorers and captains.
6. **Other reports:**
Uniform Coordinator: nil
Umpiring Convenor: We are having lots of juniors interesting in learning how to umpire as well as a number of seniors also. Support is also being organised for junior teams at the moment. People who are interested in furthering their umpiring are being contacted with steps at the moment by and we are trying to organise more experience and help them do the theory side as well.
7. **Correspondence:** See attachment 3.

Other / New Business:

8. **Doc Yagen Memorial Gala Day** – summary and feedback.
Feedback from Wests coach was positive and would be keen to participate again. New horn needed. Day ran smoothly. Superstars needed more game time at their level. Speeches acknowledging Doc Yagen were well received. Ensure date is booked in early and communicated early to ensure participation of all Waratah teams. Our court allocation was interrupted by NNA umpiring session, although this was confirmed prior by NNA Facilities Manager.
9. **Sub-junior gala day** – summary and feedback. Jane emailed NNA which included feedback on: communication and organisation (expression of interest, confirmation and draw) was unclear and late. Not enough GBS players allocated for number of junior players. Number of games were too many for this age group. Recommended revisiting modified goal posts for sub-juniors and provided evidence why this would be beneficial and should be considered. Covered in correspondence.
10. **Umpire Shirts.** The Registrar recommended that the Club provide umpire shirts to those Club members who either hold accreditation, or who are working on gaining it. This would provide a tangible encouragement to our members to do umpiring, and would also provide a reputational boost to the Club. He suggested that the shirt could be simply the MolyCop shirt with the words "UMPIRE" printed on the back. The shirts could also be part of the presentation to junior umpires who have done significant work towards their skills in the season.
Discussion concluded that although recognition is supported, the logistics of providing additional white shirts was unfeasible and the idea of personalised umpire kit (whistle, rule book, tape etc) available through The Netball Club would be more suitable and sustainable.
ACTION: Registrar to contact Umpiring Convenor to jointly investigate cost of umpire kit
11. **Club photos** – Supportive of idea to be done in-house at low cost. If Donna would like to pursue, would need to arrange date and a photographer. Proceeds (\$5 per photo) go towards a chosen charity. Suggest that at courts is easiest if timing can be coordinated.
ACTION: Donna to coordinate photographer and teams
12. **Mother's Day BBQ – Sunday 1 May**
Lauren provided update on timeslots, food and equipment. Timeslots have been coordinated and sent out. Lauren will purchase all food.
13. **Sponsorship status (President)**
Sponsorship – President to provide update on:
Molycop signage in Maud St – **ACTION:** Nicole to chase
Port Waratah Coal Services approved apparel grant of \$1,500
Mayfield West Bowling Club outcome still awaiting but positive, usually happens in April.

14. Registration subsidies – Dwight. Treasurer & Registrar to share draft spreadsheet to estimate associated costs with coaches and managers subsidies. Discuss draft Coaches and Managers Subsidy Policy.

Decided upon 100% subsidy of NPM fee (= \$50) for NPM.

For players

Decided upon 100% subsidy of NPM fee (= \$50) for coaches with at least foundation accreditation

Decided upon 50% subsidy of NPM fee for assistant coaches with at least foundation accreditation

Decided upon 0% subsidy of NPM fee for exec who are players

Decided upon 0% subsidy of NPM fee for managers

Decided upon 0% subsidy of NPM fee for coaches who are not a registered player with WNC.

Dwight moved a motion that subsidy policy is updated to the above. Add clause “for exceptional circumstances”

Seconded: Jane

Carried.

ACTION: Registrar to update policy

15. Grants

NSW Govt Grassroots \$1000 Grant – applied, successful. The Treasurer has invoiced Netball NSW and NNSW have confirmed receipt of invoice.

Local Sports Grants Program (NettyHeads \$2000 requested and Senior rego \$5000 requested) still awaiting and Nick expects outcome in April

16. Other business:

Bowling club memberships will be due for renewal at end of April.

ACTION: Nicole to send in chat asking for Senior Managers to source player interest and send Nicole a list. Nicole will arrange membership. Need names, DOB, previous card number, address.

17. Next Meeting Date: Monday 16 May

ACTION: Secretary to approach club for room availability for next meeting.

Dates to note:

Mother’s Day BBQ Sunday 1 May 9am-1pm

Trivia night is now Sat 4 June. Theme: Decades (teams can select a decade to dress as).

Meeting Closed: 7.48pm

Janine Curtis

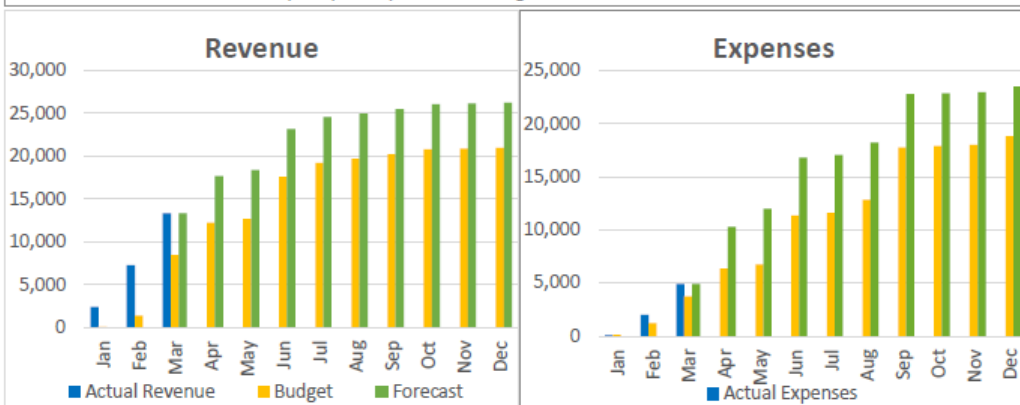
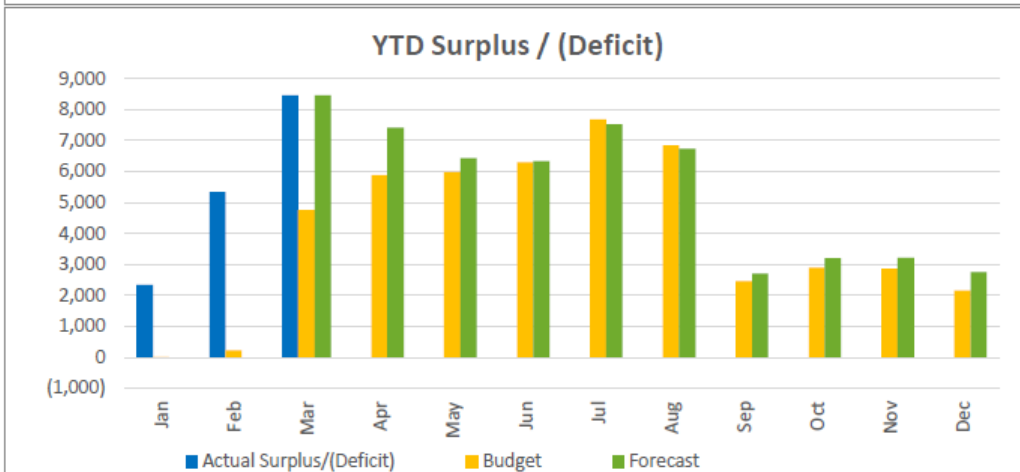
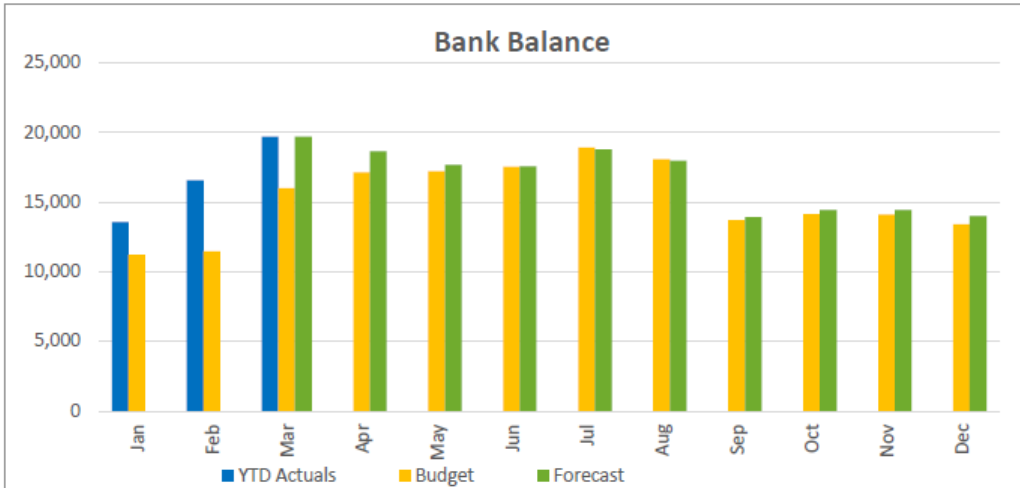
Janine Curtis
Secretary



Attachment 1: Treasurer's report



March 2022 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 31 March we had \$19,670 in the bank, which is \$3,699 above where we had budgeted. The year-to-date operating result of a profit of \$8,449, which is also \$3,699 above budget.

The main drivers in the result being different to budget were:

- We received the MolyCop sponsorship (\$2,500) and the Port Waratah sponsorship (\$1,500). I had estimated we would get the Port Waratah and hence we well are ahead of the sponsorship budget and we are very likely to receive soon a \$1,000 grant from Netball NSW for grassroots netball post COVID.
- \$840 of sponsorship received for the Kittyhawks. This is offset by uniform purchases
- A total of \$7,030 of registration fees were received, which is \$3,305 ahead of where I budgeted, due to the new registration system bringing forward when we receive this revenue. Additionally, there will likely be some refunds for coaches, assistant coaches, managers and other officials.
- Uniform sales are now going through our account. Hence, we are \$463 ahead in our uniform sales budget and \$1,060 ahead in our uniform purchase budget. We have received \$1,463 and spent \$2,060, There are close to \$731 uniform purchases which are covered by sponsorship. If these are taken into account, we have a small surplus of \$134 from uniform sales.
- Court hire fees are ahead of budget by \$469 and \$600 remains. We will have to be careful not to exceed this budget.

Forecasting

I am forecasting we will have \$13,973 in the bank, which is \$587 more than budget. I am also forecasting the end of year surplus to be \$2,752, which \$587 more than budget.

There are some increases in both revenue and costs changes:

- \$2,500 from Molycop as per recent the agreement – Nice work Nicole
- \$1,500 from Port Waratah
- \$1,000 grant from Netball NSW for grassroots netball post COVID
- \$840 of sponsorship received for the Kittyhawks
- \$680 of registration fees being more than I budgeted
- Increased equipment purchases (potentially bags) of \$2,500, paid for by sponsorship
- Additional uniform purchases of \$2,500 (MolyCop shirts and training singlets) paid for by sponsorship.

Other

- Two players are on payments plans and making regular payemnts to reduce their debts
- We are yet to receive the Bowling club sponsorship (\$3,000).



Waratah Netball Club Inc Financial Report YTD, ending 31 March 2022										
Income	2022 Month Budget	March Month Actuals	Variation Fav / (Unfav)	2022 YTD Budget	2022 YTD Actuals	Variation Fav / (Unfav)	2022 Budget	Forecast	Variation Fav / (Unfav)	
Registration	2,725	622	(2,103)	3,725	7,030	3,305	6,115	6,795	680	
Sponsorship	3,000	4,000	1,000	3,000	4,850	1,850	4,500	8,850	4,350	
Fundraising - Trivia	-	-	-	-	-	-	1,200	1,200	-	
Fundraising - Other	500	-	(500)	500	-	(500)	1,000	1,000	-	
Pie Drive Income	-	-	-	-	-	-	4,500	4,500	-	
Uniform Sale	750	1,413	663	1,000	1,463	463	2,000	2,413	413	
Other Income	83	-	(83)	250	-	(250)	1,000	834	(166)	
Presentation Fees	-	-	-	-	-	-	650	650	-	
Total Income	7,058	6,035	(1,024)	8,475	13,343	4,868	20,965	26,242	5,277	
Expenditure:										
Coaches Courses	42	70	(28)	125	357	(232)	500	500	-	
Equipment	-	-	-	-	-	-	500	2,500	2,000	
Coaching Equip & Balls	350	223	127	550	223	327	750	800	50	
Pie Drive Costs	-	-	-	-	-	-	4,000	4,000	-	
Trivia Night	-	-	-	-	-	-	-	-	-	
MyClub/Mate Fees	-	-	-	-	-	-	470	470	-	
Preseason	600	925	(325)	1,100	1,015	85	1,500	1,015	(485)	
Presentation	-	-	-	-	-	-	4,700	4,700	-	
Presentation Vouchers	-	-	-	-	-	-	800	800	-	
Court hire	750	369	381	750	1,219	(469)	1,000	1,820	820	
Rego & Other Refunds	-	-	-	-	20	(20)	-	420	420	
Social Memberships	-	-	-	-	-	-	280	280	-	
Uniform Purchases	750	1,329	(579)	1,000	2,060	(1,060)	3,500	5,510	2,010	
Fundraising Costs	-	-	-	-	-	-	-	-	-	
Miscellaneous Costs	50	-	50	200	-	200	800	675	(125)	
Total Expenditure	2,542	2,916	(374)	3,725	4,894	(1,169)	18,800	23,490	4,690	
FY18-19 Inc/(Exp)	4,517	3,119	(1,397)	4,750	8,449	3,699	2,165	2,752	587	

Bank Account	Petty Cash
Balance at 01 Jan 22	Balance at 01 Jul 21
11,221	292
Total Credits	Income:
13,343	
Total Debits	Outgoing:
4,894	
Current Balance	Closing Petty C
19,670	292

Net Worth	Outstanding Debtors
Bank Balance	Registration
19,670	Uniforms
Petty Cash	
292	
Less debtors	
Net Worth	
19,963	
Increase/(Decrease)	
8,449	

check ok

check ok

DI Graham
 Dwight Graham
 Treasurer

Attachment 2: NNA AGM summary

- Some NNA exec positions vacant. Nominations encouraged.
- Mental health draft strategy will be circulated for comment and looking for volunteers for strategy implementation committee
- A child safeguarding policy will be sent to each club to adopt
- No banner parade on round 1
- Borrowed players policy: If team has 5, can borrow 3; 6 borrow 2; 7 borrow 1 player from a lower graded team within your club. Borrowed players can now play two games in one day.
- New scoresheet for 2022. Collect from office prior to game.
- NNSW still haven't processed de-registrations but Steph keeps chasing
- Some general chat about training court allocations, lights etc

Attachment 3: Correspondence

IN	OUT	RESPONSE	ACTION
07/03 NNA – Sub Junior Gala Day		Waratah Netball Club registered interest and attended	
09/03 NNA – Game times listed			
14/03 PWCS – invitation to attend Storylines Community Partners Event		RSVPed that Janine will attend	

16/03 NNA – draft mental health strategy			ACTION: feedback invited
22/03 NNA – male competition though Hunter Netball Assoc introduced at HART Senior and Junior State Titles			ACTION: Expressions of interest open for male players (u/18yrs and Open, u/12yrs, u/14yrs)
23/03 Netball NSW – Grassroots \$1000 grant and Child Safe Standards Webinar		Nick has applied for grant and was successful	ACTION: a member of exec to attend online Child Safe Standards webinar Tue 5 April 7-8pm
24/03 NNA – request for permanent canteen volunteers to assist Canteen Manager each Saturday			ACTION: volunteers to contact NNA if interested
25/03 NNA provided confirmation of sub junior gala day attendance for WNC			
	27/03 Jane Stoodley provided two feedback emails to NNA re: sub junior gala day		ACTION: Secretary saved correspondence in folder
27/03 NNA Registrar update on late registrations			
28/03 Netball NSW – Grassroots grant successful			Dwight raised invoice
29/03 NNA – Lights at National Park turned off due to a safety issue			03/04 Lights issue now resolved.
30/03 NNA – new scoresheet provided		Secretary circulated to WNC coaches and managers	
01/04 NNA – Options available to teams in light of COVID: 1- borrowed player policy. 2-casual registrations. 3- participation forfeit			Nicole communicated to coaches & managers
03/04 - NNA – National Primary Games registrations, Tamworth, 16&17 July			