



## Management Committee Meeting

Monday March 1<sup>st</sup>, 2021.

**PRESENT:** Nick Osborne, Nicole Cadogan, Jane Stoodley, Jackie Jukes, Lauren Jukes

**APOLOGIES:** Isobel Stoodley, Donna Endresz, Caitlin Boyes, Liz Gold, Amber Collits, Bella Rasche, Veronica Lange, Sarah Walker, Ellie Stanley, Erin Cullen, David Cadogn, Bec Farquharson

**MEETING OPENED:** 6:30pm

1. **Previous Minutes:** The minutes were circulated prior to the meeting with no objections or amendments. Therefore, the minutes were accepted.
2. **Outstanding Business:**
  - A. Gala Day March 6 – Draws have been circulated to all teams. No food will be provided due to COVID restrictions. 9am set-up for 9:30 am start for Juniors. Seniors to start 1pm.  
**ACTION:** Social Media Post re gala day including BYO water and food: Donna Endresz  
Bring Hooter – Dwight Graham; Bring Gazebo – Jackie Jukes.
  - B. Molycop Shirts & Training Singlets – Training Singlets should arrive mid-March. Molycop shirts are in the process of distribution. **ACTION:** Liz Gold
  - C. Sponsorship – Mayfield West Bowling Club Has agreed to \$3000 sponsorship for Waratah Netball an \$1000 sponsorship of Inner Glow Waratah 23s. **ACTION:** Dwight Graham to generate an Invoice for Mayfield-West Bowling Club.
  - D. Nettyheads – Preseason Nettyheads sessions were successful. To date, approximately \$1200 has been spent on the sessions. A further \$300 may be spent on a mid-year session, date of which is to be confirmed. 6 Nettyheads drink bottles were donated to give away.  
**ACTION:** Nicole Cadogan to confirm
  - E. Communication Officer Vacancy has been filled by Donna Endresz.
  - F. NNA AGM: March 8<sup>th</sup> 7:30pm – all Senior, 21s & 23s teams to have a representative present. This year the AGM is to be held at Souths Newcastle Rugby Leagues Club.
3. **Out of session Business:**
  - A. Jan 21: Training Balls were approved by the Executive to the value of \$450.
  - B. Feb 11: [www.netballcoach.com](http://www.netballcoach.com) subscription for 5 Club coaches was approved by Executive to the value of \$220.
  - C. Executive approved an extra \$100 spent on lights to ensure Crt 9 is available for squad training.
4. **Treasurer's Report:** The Treasurer's report was tabled. (See attached)  
Nicole Cadogan moved that the Treasurer's report be accepted. Nick Osborne seconded. Carried.
5. **Other Reports:**



A. Registrar's Report: Registrations in 2021 went relatively smoothly despite the compressed timeline. The Registrar passed on his thanks for all the support on registration day, which went well. There was plenty of support from other committee members

The Club currently has 122 members across 12 teams (including Inner Glow 23s).

Of those 122, there are still six late registrations to process with NNA, which Registrar will do not later than Tuesday 16<sup>th</sup> March.

The Registrar also noted that he has had to process transfers for at least two members from Sydney who had registered with our Club vice Waratahs Netball Club in Sydney. As the members had paid fees to us, the Registrar arranged a funding transfer to Waratahs. No action further action required.

B. Fundraising / Social Convenor:

Waratah Village BBQ raised \$627.90

The Annual Trivia Night is booked for the 29th May. Currently the auditorium has an 80 person capacity. This may change with changes to the Covid Safety requirements. Bookings will be required.

Another fundraising BBQ was proposed and supported for Saturday 12<sup>th</sup> June.

The possibility of running the Pie Drive was discussed. It was agreed to check prices and decide at the next meeting.

Presentation Event is scheduled for 11th September. 4<sup>th</sup> September was not available. Juniors will be in the morning, Seniors at night.

C. Coaching Convenor:

Senior Selection Debrief: The Senior Selections ran fairly smoothly. Thank you to all who assisted: Nicole, Isobel, Matt, Mason & especially Nick and Veronica for getting players onto court. Thank you to the Selection panel of Jackie, Dwight and Khiani. As always, some decisions were not easy. We had two appeals and one player was able to be accommodated but one player chose to leave the Club. One concern was the decay in lighting towards the end of the trials and for the Selectors discussions. This is something that should be addressed before the 2022 Selections.

There were some concerns raised about some of the uneven match ups and management of player announcements, which will be addressed next year.



Induction Briefing for Coaches/Managers/CSOs: the induction briefing was held on Saturday February 27<sup>th</sup>. It was well attended and ran smoothly. The Induction brief is part of our Volunteer strategy and feedback was positive.

Training Program: all Senior teams started training from Tuesday 23<sup>rd</sup> February. A request has been submitted to NNA for an additional court from 7:30-8:30pm to accommodate the Senior Squad. Most junior teams will begin training 2<sup>nd</sup> March. The allocation of court space was discussed at the Coaches/Managers/CSO briefing.

First Aid: The possibility of providing first aid training to managers and/or coaches, was investigated. Courses are provided on a participant fee rather than a group fee. As such the cost could be prohibitive. It was suggested that NNA be approached re possibility of hosting such an event to potentially reduce the cost. Alternatively, a grant may be sourced to fund first-aid training in the future.

D. Umpiring Coordinator: The Goldies and Capris are attending NNA junior umpiring training on March 6<sup>th</sup>. A pool of umpires will be created for Waratah teams and 23s to access.

Umpires that umpire for Newcastle Netball Association will need to have an updated Working With Children Check suited for a paid worker, not a volunteer.

E. Covid Safety Officer: It is anticipated that the Covid requirements for the season ahead will be updated at the NNA AGM on March 8<sup>th</sup>. Teams will be informed of any changes after that meeting.

## 6. Correspondence

IN	OUT	RESPONSE	ACTION
Velocity Sports re training balls		30 balls ordered	NICOLE
Port Waratah Grants			Forwarded to Club President. An application was submitted for hoodies for juniors with sponsor logo to the value of \$1500.
Netball NSW re Coaches Newsletter			Check coaches are receiving and forward if needed. <b>ACTION:</b> Jane Stoodley
	Fair Trade – submission of required documentation for ongoing Incorporation		
Swifts Email re Club Membership			Nicole Cadogan moved that a Club Membership be purchased. Seconded Nick Osborne



			Subject to Treasurer Endorsement. <b>ACTION:</b> Nicole Cadogan A decision will be made at the next meeting on how to best utilise the membership.
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**7. New Business**

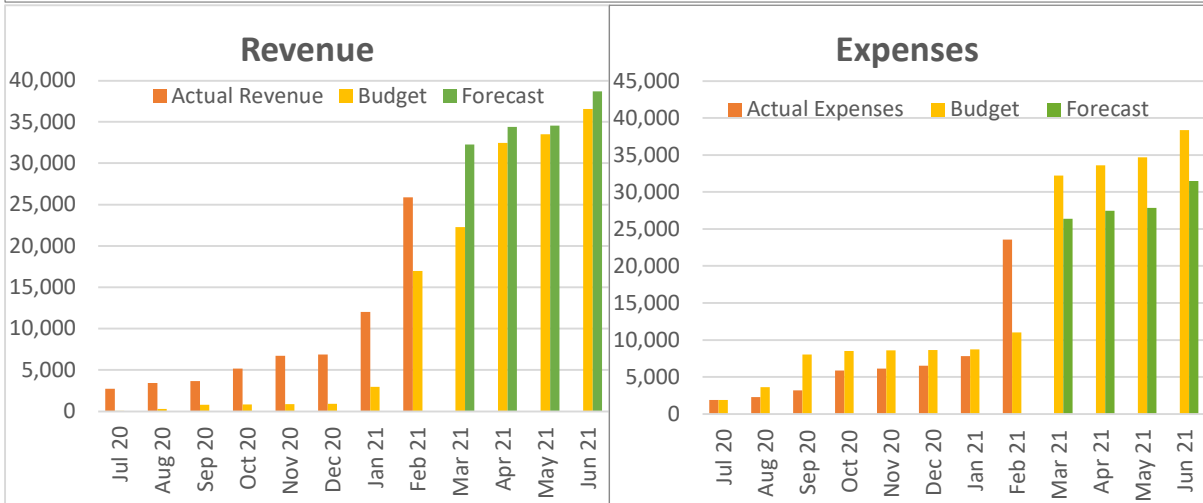
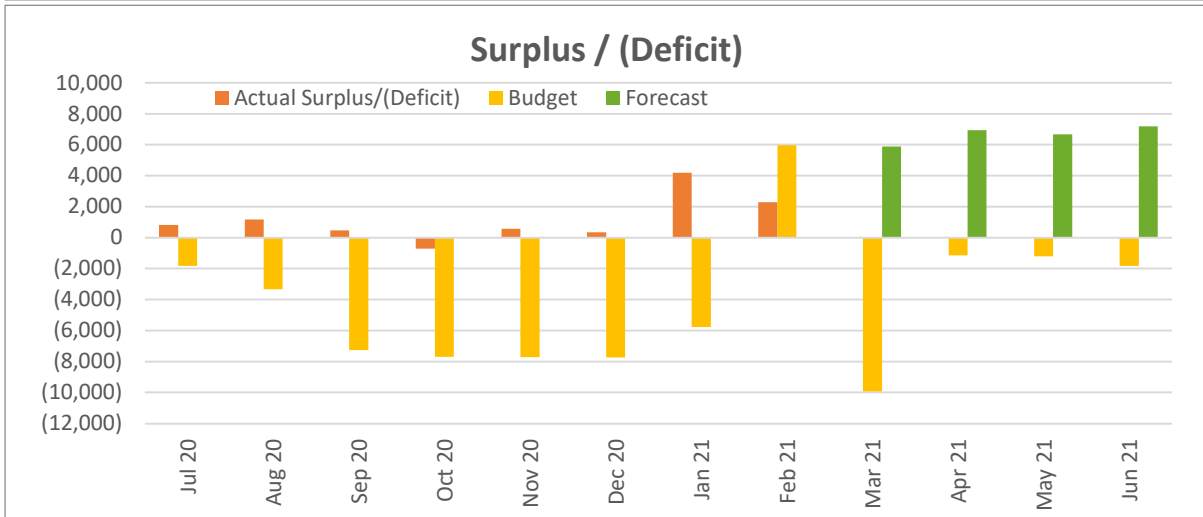
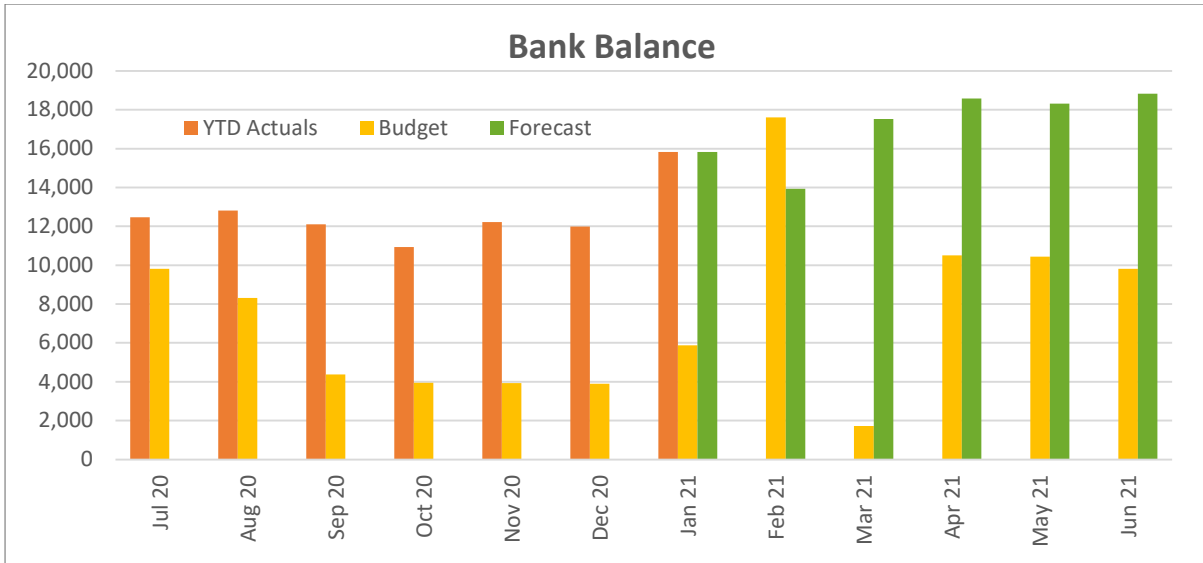
- A. Recognition of Ian Clare as Life Member of NNA will occur at the NNA AGM. Acknowledgement of this honour of a Waratah Life Member will be acknowledged on Social media. **ACTION:** Jane Stoodley Photo. Nicole Cadogan to write the narrative.
- B. Season Launch in lieu of Club Spirit Day: Presuming the normal Club Spirit Day will not be possible due to Covid restrictions, it was suggested that a Season Launch be held at the Bowling Club to mark the event. Sunday 14<sup>th</sup> March, 5pm on the green was suggested. Availability of the Bowling Club at that time will be determined. **ACTION:** Lauren Jukes
- C. Bowling Club Membership to be organised. **ACTION:** Nicole Cadogan
- D. A proposal re an iSponsor app was received via phone. A follow up email is expected and will be discussed at a future meeting.

**8. Next Meeting Date:** Mon 19<sup>th</sup> April, 6:30pm

**9. Meeting Closed:** 7:45Pm

**The Governance Meeting was held over until 19<sup>th</sup> April.**

# 2020/21 February Finance Report



### Notes

#### YEAR-TO-DATE VARIANCES

In February there was \$13,843 of revenue and \$15,736 of expenditure, with the bulk of both being registrations. Other revenue of note was the \$627 profit from the Waratah Village Sausage Sizzle.

In January there was \$5,160 of revenue and \$1,319 of expenditure, with all of the revenue being registrations and the costs were uniform purchases and MyClubMate annual licence fee.

At the end of February we had \$13,931 in the bank. This is \$3,668 below where we had budgeted and our current operating result of a profit of \$2,286 is also \$3,668 below than budget. The main drivers in this result are:

- Registrations were received and paid earlier than in previous years. This has created a timing difference which will correct itself in the next two months. This has temporarily created a negative variance of \$8,020. If this is put aside (as it will correct itself) we would have had a positive variance of \$4,352.
- We received the following unbudgeted income:
  - \$1,000 grant for the NSW government
  - \$1,500 in sponsorship from the Bowling Club for the 2020 season
  - \$1,500 from Port Waratah Coal for preseason training
- We have spent \$1,174 on end of season activities, whereas we had budgeted a net cost of \$3,950 for a presentation

We have \$3,820 outstanding rego fees. I will be emailing players and coaches in the coming two weeks chasing up these debts.

#### FORECAST

I am forecasting that we will finish the financial year with \$18,831 in the bank and a surplus of \$7,185. This is based on the following assumptions:

- Normal season next year – full registrations
- \$4,000 of sponsorship from the Bowling Club
- Spending a further \$750 on singlets

#### OTHER

*Nil*



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## Waratah Netball Club Inc

### Financial Report

YTD, ending 28 February 2021

Income	2019-20 Month Budget	February Month Actuals	Variation Fav / (Unfav)	2019-20 YTD Budget	2018-19 YTD Actuals	Variation Fav / (Unfav)	2019-20 Budget	Forecast	Variation Fav / (Unfav)
Registration	10,000.00	12,902.56	2,902.56	12,000.00	20,608.19	8,608.19	24,695.00	25,008.19	313.19
Sponsorship	3,000.00	0.00	(3,000.00)	3,000.00	3,000.00	0.00	3,000.00	7,000.00	4,000.00
Fundraising - Trivia	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	(1,200.00)
Fundraising - Other	750.00	627.90	(122.10)	750.00	627.90	(122.10)	3,000.00	1,627.90	(1,372.10)
Pie Drive Income	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00
Uniform Sale	250.00	313.00	63.00	250.00	541.00	291.00	500.00	791.00	291.00
Other Income	41.67	0.00	(41.67)	333.33	1,080.70	747.37	500.00	1,246.70	746.70
Presentation Fees	0.00	0.00	0.00	650.00	0.00	(650.00)	650.00	0.00	(650.00)
<b>Total Income</b>	<b>14,041.67</b>	<b>13,843.46</b>	<b>(198.21)</b>	<b>16,983.33</b>	<b>25,857.79</b>	<b>8,874.46</b>	<b>36,545.00</b>	<b>38,673.79</b>	<b>2,128.79</b>

Expenditure:									
Coaches Courses	58.33	0.00	58.33	466.67	100.00	366.67	700.00	332.93	(367.07)
Equipment	0.00	0.00	0.00	0.00	143.33	(143.33)	500.00	343.33	(156.67)
Other - Office	8.33	0.00	8.33	66.67	0.00	66.67	100.00	33.20	(66.80)
Coaching Equip & Balls	0.00	355.00	(355.00)	850.00	959.80	(109.80)	1,050.00	1,159.80	109.80
Pie Drive Costs	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00
Trivia Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MyClubMate Fees	0.00	0.00	0.00	0.00	464.20	(464.20)	450.00	914.20	464.20
Preseason	0.00	80.00	(80.00)	0.00	180.00	(180.00)	600.00	180.00	(420.00)
Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Presentation	0.00	0.00	0.00	3,800.00	1,174.28	2,625.72	3,800.00	1,174.70	(2,625.30)
Presentation Vouchers	0.00	0.00	0.00	800.00	0.00	800.00	800.00	0.00	(800.00)
NNA Rego & Courts	0.00	14,866.32	(14,866.32)	1,345.00	16,836.32	(15,491.32)	20,130.00	17,636.32	(2,493.68)
Rego & Other Refunds	0.00	0.00	0.00	1,200.00	2,337.26	(1,137.26)	1,850.00	2,987.00	1,137.00
Social Memberships	0.00	0.00	0.00	250.00	0.00	250.00	250.00	250.00	0.00
Uniform Purchases	1,200.00	301.00	899.00	1,200.00	1,241.95	(41.95)	1,200.00	1,991.95	791.95
Fundraising Costs	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	4,000.00	1,500.00	(2,500.00)
Miscellaneous Costs	50.00	134.37	(84.37)	50.00	134.37	(84.37)	250.00	284.37	34.37
<b>Total Expenditure</b>	<b>2,316.67</b>	<b>15,736.69</b>	<b>(13,420.02)</b>	<b>11,028.33</b>	<b>23,571.51</b>	<b>(12,543.18)</b>	<b>38,380.00</b>	<b>31,487.80</b>	<b>(6,892.20)</b>
<b>FY18-19 Inc/(Exp)</b>	<b>11,725.00</b>	<b>(1,893.23)</b>	<b>(13,618.23)</b>	<b>5,955.00</b>	<b>2,286.28</b>	<b>(3,668.72)</b>	<b>(1,835.00)</b>	<b>7,185.99</b>	<b>9,020.99</b>

Bank Account		Petty Cash	
Balance at 01 Jul 19	\$11,645.52	Balance at 01 Jul 19	\$132.50
Total Credits	25,857.79	Income:	
Total Debits	23,571.51	Outgoing:	
Current Balance	\$13,931.80	Closing Petty C	\$132.50

Net Worth		Outstanding Debtors	
Bank Balance	\$13,931.80	Registration	\$0.00
Petty Cash	\$100.00	Uniforms	\$0.00
Less debtors	\$0.00		
<b>Net Worth</b>	<b>\$14,031.80</b>		<b>\$0.00</b>
<b>Increase/(Decrease)</b>	<b>\$2,386.28</b>		

*Dwight Graham*  
Treasurer





WARATAH  
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## Waratah Netball Club Inc

### Financial Report

YTD, ending 31 January 2021

Income	2019-20 Month Budget	January Month Actuals	Variation Fav / (Unfav)	2019-20 YTD Budget	2018-19 YTD Actuals	Variation Fav / (Unfav)	2019-20 Budget	Forecast	Variation Fav / (Unfav)
Registration	2,000.00	5,160.14	3,160.14	2,000.00	7,705.63	5,705.63	24,695.00	25,008.19	313.19
Sponsorship	0.00	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00	7,000.00	4,000.00
Fundraising - Trivia	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	(1,200.00)
Fundraising - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	1,627.90	(1,372.10)
Pie Drive Income	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00
Uniform Sale	0.00	0.00	0.00	0.00	228.00	228.00	500.00	791.00	291.00
Other Income	41.67	0.00	(41.67)	291.67	1,080.70	789.03	500.00	1,246.70	746.70
Presentation Fees	0.00	0.00	0.00	650.00	0.00	(650.00)	650.00	0.00	(650.00)
<b>Total Income</b>	<b>2,041.67</b>	<b>5,160.14</b>	<b>3,118.47</b>	<b>2,941.67</b>	<b>12,014.33</b>	<b>9,072.66</b>	<b>36,545.00</b>	<b>38,673.79</b>	<b>2,128.79</b>

Expenditure:									
Coaches Courses	58.33	0.00	58.33	408.33	100.00	308.33	700.00	332.93	(367.07)
Equipment	0.00	0.00	0.00	0.00	143.33	(143.33)	500.00	343.33	(156.67)
Other - Office	8.33	0.00	8.33	58.33	0.00	58.33	100.00	33.20	(66.80)
Coaching Equip & Balls	0.00	102.00	(102.00)	850.00	604.80	245.20	1,050.00	1,159.80	109.80
Pie Drive Costs	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00
Trivia Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MyClubMate Fees	0.00	464.20	(464.20)	0.00	464.20	(464.20)	450.00	914.20	464.20
Preseason	0.00	0.00	0.00	0.00	100.00	(100.00)	600.00	180.00	(420.00)
Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Presentation	0.00	0.00	0.00	3,800.00	1,174.28	2,625.72	3,800.00	1,174.70	(2,625.30)
Presentation Vouchers	0.00	0.00	0.00	800.00	0.00	800.00	800.00	0.00	(800.00)
NNA Rego & Courts	0.00	0.00	0.00	1,345.00	1,970.00	(625.00)	20,130.00	17,636.32	(2,493.68)
Rego & Other Refunds	0.00	0.00	0.00	1,200.00	2,337.26	(1,137.26)	1,850.00	2,987.00	1,137.00
Social Memberships	0.00	0.00	0.00	250.00	0.00	250.00	250.00	250.00	0.00
Uniform Purchases	0.00	752.95	(752.95)	0.00	940.95	(940.95)	1,200.00	1,991.95	791.95
Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	1,500.00	(2,500.00)
Miscellaneous Costs	0.00	0.00	0.00	0.00	0.00	0.00	250.00	284.37	34.37
<b>Total Expenditure</b>	<b>66.67</b>	<b>1,319.15</b>	<b>(1,252.48)</b>	<b>8,711.67</b>	<b>7,834.82</b>	<b>876.85</b>	<b>38,380.00</b>	<b>31,487.80</b>	<b>(6,892.20)</b>
<b>FY18-19 Inc/(Exp)</b>	<b>1,975.00</b>	<b>3,840.99</b>	<b>1,865.99</b>	<b>(5,770.00)</b>	<b>4,179.51</b>	<b>9,949.51</b>	<b>(1,835.00)</b>	<b>7,185.99</b>	<b>9,020.99</b>

Bank Account		Petty Cash	
Balance at 01 Jul 19	\$11,645.52	Balance at 01 Jul 19	\$132.50
Total Credits	12,014.33	Income:	
Total Debits	7,834.82	Outgoing:	
Current Balance	\$15,825.03	Closing Petty C	\$132.50

Net Worth		Outstanding Debtors	
Bank Balance	\$15,825.03	Registration	\$0.00
Petty Cash	\$100.00	Uniforms	\$0.00
Less debtors	\$0.00		
<b>Net Worth</b>	<b>\$15,925.03</b>		<b>\$0.00</b>
<b>Increase/(Decrease)</b>	<b>\$4,279.51</b>		

*Dwight Graham*  
Treasurer