

# Waratah Netball

## Management Committee Meeting

### MINUTES

WEDNESDAY 21<sup>ST</sup> AUGUST, 2019

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**Present:** Isobel Stoodley, Ellie Stanley, Megan Newbury, Dwight Graham, Nick Osborne, Jackie Jukes, Nicole Cadogan, and Jane Stoodley

**Apologies:** Liz Gold, Lauren Jukes, David Cadogan, Amy Richards, Carla Killen, Chantelle Wilcox, Stephanie Movigliatti

**Meeting Opened: 6:30pm**

#### **Previous Minutes:**

Jane Stoodley moved that the Minutes of previous meeting on 17/07/2019 be accepted as a true and accurate record. Seconded: Nick Osborne & Nicole Cadogan simultaneously.

#### **Outstanding Business:**

1. Borrowing Policy: NNA have developed a borrowing policy that goes part way towards the Club's ultimate preferred policy. The two main changes were the elimination of the restrictive table, and the permission to have 8 players available for a game. In effect if you had 5 team players, you will be able to borrow 3 players, if 6 then 2 players and if 7 one player could be borrowed. This addresses some of the Club's concerns with the existing policy.

At this point, it was agreed that NNA's policy amendments be accepted and further amendments suggested in the future if needed. Members please note there is a fine for abuse of the policy.

The committee was pleased that the Club's actions had led to a positive change.

2. Strategic Plan: The draft Strategic Plan was tabled at the last meeting. Feedback was received regarding the following points:

- Use of Acronyms
- Practicalities of Seniors supporting Junior teams
- Duplication of Goals 1.8 & 6.1
- Goal 4.1 : Creating a balance between winning and enjoyment (relates to 7.1)
- Obj 6: including an assurance that players will be given enough game time to develop; all players are entitled to a reasonable share of game time.
- Goal 6.4, adding action: Seek requirements from NNA to have a team in Greater Open

- Goal 6.1: establishing 4 week Preseason Skills sessions for Juniors as a separate point.

The comments above were noted and addressed. The Strategic Plan will be updated by the sub-committee in preparation for presentation at the AGM on 17<sup>th</sup> September. Priorities for 2020 will be presented at the same time.

**ACTION:** Strategic Plan Sub-committee

Dwight Graham suggested that some accountability was needed to ensure that the Management Committee stayed on track with the goals. It was agreed that where possible the actions would be attached to a specific role eg Treasurer or Secretary or Coaching Convenor with the intent that updates on the plan would be embedded in individual reports where possible. The Strategic Planning Sub-committee would also have a role in monitoring progress and should be commented upon at every second meeting.

**ACTION:** Strategic Plan Sub-committee

3. Equipment Officer: An email was received from Liz Gold indicating that with a change in her circumstances she felt able to fulfill the role of Equipment Officer. This was embraced by the committee. A discussion was held around the Duty Statement of the role and expectations in terms of return of equipment for stocktake and purchase of new equipment.

The following was agreed:

- All coaches that were planning to continue in the following season were to submit a written list of kit contents and a request for replacement equipment at the end of the season. Coaches not planning to continue coaching were to return their kits to the Equipment Officer. This should ensure that kits are refreshed well before the start of the following season.
- The Equipment Officer would be allocated a budget of \$100 to replace disposable items such as ice packs, band-aids and strapping tape.
- Non-disposable equipment purchase should be approved by the Treasurer before purchases are made or brought to a committee meeting for broader approval.

The Duty Statement would be updated to reflect the above changes

**ACTION:** Nick Osborne

4. Pregnancy Policy: a response was received from NNA to email sent by Carla Killen.

"From my investigations, the old NNA pregnancy policy was withdrawn and NNA run with the Netball NSW policy. It would appear that this has not been tabled or shared with members, which is what I am currently trying to work out." Cheryl Hernando.

The committee noted that the above change hadn't been made in NNA's Information Booklet. However, no further action was required at this time.

5. Club Shirts: Thank you to Carla Killen for contacting three suppliers for quotes for Club shirts. Sample shirts were presented. The committee preferred the breezeway style provided by Dgsports.com.au.

A mock-up would be requested to see how the shirt would look in Club colours and it was agreed that the Waratah and Mayfield-West Logos should be on the front with the Molycop logo on the back.

It was agreed that if financially viable that additional shirts would be purchased to allow for new players in the following season.

**ACTION:** Carla Killen & Nicole Cadogan

6. Photos:

The team photos are being processed by Wayne Movigilatti at a cost of \$1/photo. A photo-board would be created for Molycop as well as the Mayfield-West photo-board being renewed. The cost of the boards and plaque would be covered by the Club.

Photo folders were purchased at a cost of \$90.

Nick Osborne reported that taking the photos was not difficult but having someone to process and edit was required and should be organized well in advance.

**ACTION:** Nick Osborne to discuss with Wayne Movigliatti his willingness to continue supporting the club with this process.

It is tradition that profit from the photos be donated to a charity of significance to Club members. It was agreed to support Liz Gold's request that the money go to the Mark Hughes Foundation in honor of Club Dad Paul Vincer who is battling cancer at present. The Club would provide a certificate to Paul to indicate the Club's support.

**ACTION:** Nicole Cadogan to liaise with Chantelle Wilcox re certificate and Liz Gold re presentation.

## Correspondence:

Jane Stoodley moved that the following correspondence be accepted.

IN	ACTION
100% Netball, Club Shirt quote	
Alinta, Club Shirt quote	
Regional Achievement Awards	
Ashmore Palms Holiday Village	Fundraising
Movies Change People	Fundraising
Comedy for a cause	Fundraising
Sharon Claydon - Community Grants	
Golden Oldies Invitation	
Gullivers Sport Music Education Travel	
Waratah Mayfield Junior Cricket	Nicole Cadogan to confirm reciprocal support and then will support promotion of the local cricket comps on our website
Netball NSW Tickets to Constellation Cup	
NNA Invitation to Thank you Dinner. 30 <sup>th</sup> August	RSVPS to Nicole immediately as NNA needs to know numbers by Saturday 24 <sup>th</sup> August
Seven News Young Achiever Awards	

OUT	ACTION
Tim Crakenthorpe re acknowledgement of Grant	Tim Crakenthorpe to be at the courts this Saturday 24 <sup>th</sup> August, between 2-2:30pm. Jackie Jukes to meet. Cheryl Hernando to be invited to join us.

FLYERS
Online Awards & Trophies
Summit GLobal
Spartan Netballs
Slimline Warehouse - Banners/Whiteboards
Rhino Netballs

The Correspondence was accepted.

## Treasurer's Report:

The Treasurer's report was tabled for July. Please note that reporting is based on a calendar year. This is the first report for the 2019/2020 calendar year.

Dwight Graham moved that the report be accepted. Seconded Nick Osborne. Carried.

One outstanding registration fee exists. The player concerned joined the club late in the season. She agreed on a payment plan but has fallen behind. As she is no longer playing it will be difficult to recoup the outstanding amount. It was agreed that the outstanding amount be written off however the player needs to be aware that the outstanding registration will need to be paid before future registration is accepted and the player concerned will not be eligible for a payment plan in future.

Dwight Graham moved a motion to write off the outstanding registration debt. Seconded Nicole Cadogan. Carried

**ACTION:** Nick Osborne to keep record of Non-financial members.

The Budget for the 2019/2020 calendar year will be presented at the AGM on September 17<sup>th</sup>.

**Registrar's Report:** No report tabled. The Registrar has sent a current list of players to all coaches and asked that coaches let him know as soon as possible if any details are not correct.

**Fundraising Report:** No report tabled.

**Coaching Convenor's Report:**

The Coaching Convenor has sent the following to coaches:

- End of season review request
- Player review template to assist with selection in future
- Questionnaire template for coaches to send to their teams for personal feedback to allow for personal coaching growth

Senior Coaches will meet to discuss coaching structures prior to the AGM. Junior Coaches will be contacted separately to meet informally with the Coaching Convenor over coffee.

Nicole Cadogan asked on the behalf of David Cadogan if the Player Review Template could be altered to be more relevant to his team which as a sub-junior team has an emphasis on development. It was agreed that the format could be changed to suit individual teams. The importance of the process was the reflection on player development.

**Umpiring Convenor's Report:**

Nothing to formally report.

**Social Coordinator's Report:**

The Presentation Event organization is progressing well. The Bistro is charging an extra \$1/person compared to last year. Sausages and chips will be provided for Juniors. Previously the Bistro has provided the junior meals for free however it is unclear if that will happen again. Dietary requirements are being finalized.

Decorations have been purchased. Gifts and Trophies have been ordered. Please note that the Coffee Keep Cups had to be printed in white as the Yellow wouldn't work.

Closer to the time, request for assistance with venue decoration will be made. The plan will be to set up from 9am and then reset decorations after the Junior presentation if required.

### **New Business:**

1. Fundraising Coordinator and Social Coordinator Duty Statements: The duty statements have been reviewed by the current office holders and endorsed by the executive committee and are now on the Club website.
2. Club Forum: The NNA Club Forum was held on August 6<sup>th</sup>. It was attended by Jackie Jukes and Jane Stoodley. The following items were discussed
  - Changes to Borrowing Policy
  - Increased efforts to limit divisions with byes
  - Suggestions were sought for managing wet weather games in the future
  - Change of points for byes.
  - Proposed Greater Open Comp with a Reserve Grade ala Footy
  - Possibility for A grade teams to be feeders for Greater Open teams without the lower player base
  - Every club to have a representative on the Grading Committee
  - Creation of a Competition Committee to develop the best competition format for all grades
  - Change of May Council meeting to a Club Forum
  - Suggestions for addressing forfeits
  - Trial of Scoring App with player photos
  - Changes to the casual fee structure
  - Introduction of Boys competition with a boys coaching clinic on Sunday 15<sup>th</sup> September
  - More healthy options in the Canteen
  - NNA non-rep carnival
  - EFTPOS coming soon
  - NNA Draft Strategic Plan
  - Agendas to be circulated before meetings
  - Umpiring Forum to discuss better umpiring in the future

- Dogs at courts need to be on leashes.

With respect to the changes to the Greater Union competition it was agreed that more information be sought from NNA and that preliminary expressions of interest of a partnership be sought from clubs such as Maryville Tavern and Forsythes.

ACTION: Nicole Cadogan

3. Motion to update Club Awards Policy:

Nick Osborne recommended some changes to the Club Awards Policy:

- Removal of the excellent player reference
- adding Club Spirit and Values to the criteria
- Creating a returning committee
- Adding a criteria that if there is no suitable nomination that the award is not presented that season.

Nick Osborne moved that the amendments to the Club Awards Policy be accepted. Seconded Dwight Graham. Carried

A proposal was put forward that a Junior perpetual award could be created to recognize junior players that exhibit exceptional teamwork, commitment, Club Spirit and modelled the club values. This idea required more discussion and will be held over to the 2020 season.

4. Presentation Fees for Life Members:

Nick Osborne pointed out that currently the policy on Presentation Fees for Life Members was an unwritten policy without clear boundaries.

ACTION: Nick Osborne to draft a proposed policy.

5. Late & Casual Registration:

Nick Osborne proposed the Club adopt a simplified Late Registration Policy. The most significant change would be to make a simplified cost structure.

The other change suggested was defining the conditions required to allow a refund for members who miss most of the season. Currently it refers only to Late or Casual Registrations, but could be changed to include any player.

While these points need to be clarified, no further action should be taken until NNA determines the changes to their current Casual policy.

6. Budget for Indoor Training Costs:

With inclement weather impacting training consistency it was proposed that the Club include within the annual budget an allowance for indoor training for senior teams up to the value of \$500 which should cover 4 wet weather training sessions/season. This was broadly supported by the committee but needs to be budgeted by the Treasurer and will be included in the annual budget presentation at the AGM.

ACTION: Dwight Graham

7. Long standing committee member is currently undergoing surgery. It was proposed that the Club purchase flowers to the value of \$50 to support her recovery.

ACTION: Nick Osborne & Ellie Stanley

**Upcoming Events:**

- **Semi-Finals: 24<sup>th</sup> August**

Capris 930am Crt 18

Cruisers 2:30pm Crt 5

Wedgetails 3:45 Crt 7

Ravens 3:45pm Crt 4

Canteen - 31<sup>st</sup> August 11:30-1:30pm (3 people)

- **Presentation Day: September 14**

Juniors 11am

Seniors 6pm

**Meeting Closed:** 8:32pm

**AGM:** September 17<sup>th</sup>, 2019

**Next Management Meeting:** TBA