



Management Committee Meeting

Thursday 22nd April 2021.

PRESENT: Nicole Cadogan (Hornets & Unicorns), Dwight Graham (Spitfires & IG Champs), Ellie Stanley (Wedgetails, Umpiring Convenor), Amy Kahler (Wedgetails), Jackie Jukes (Cheetahs), Jane Stoodley (Wedgetails & IG Waratah), Nick Osborne (Hornets), Isobel Stoodley (Wedgetails)

APOLOGIES: Donna Endresz, Lauren Jukes, Amber Collits, Bella Rasche, David Cadogan, Liz Gold, Erin Cullen, Alex Connell

MEETING OPENED: 6:38 pm

1. **Previous Minutes:** The Secretary moved that the minutes of the meeting on March 1st be accepted as a true and accurate record. Dwight Graham asked for the minutes to be amended to include him in the apologies. This was agreed. Jackie Jukes seconded the motion. Carried.

2. **Outstanding Business:**

- A. Gala Day Review: Overall the day ran smoothly. Coaches with more than one team found it hectic. Ways to minimise this will be discussed before next year's Gala Day. Kotara Netball Club and Shortland Netball were not well organised. More explanation on the arrangements for the day may be needed in advance.
- B. Molycop Shirts & Training Singlets: Nicole is confident that all training singlets have been distributed. Some Molycop shirts are on back order.
- C. Swifts Club Membership: The Swifts Club Membership consists of 4 tickets to each of the Swifts 7 home games. Discussion was held on how to best use the tickets to meet the Club's value of community and Objective 2 of the Strategic Plan (Promote Netball throughout the community).

It was agreed that: One set of tickets will be provided as a prize for Trivia night. Another set will be the prize for a free Club member raffle. The remaining 5 tickets will be offered to the Club members to purchase at the reduced rate of \$15/ticket. The first home game is May 16th.

ACTION: Nicole Cadogan to manage and promote.

- D. Bowling Club Membership: Mayfield-West Secretary is happy to use a member spreadsheet to facilitate renewals. All teams are to be canvassed for interest in social membership. Note that social membership enables you to enter the Club without filling in any forms and allows the accruing of points towards subsidised drinks. Please note that membership does not preclude QR code registration.

ACTION: All Senior team Managers are to canvas their players asap regarding their desire to receive social membership of the Mayfield-West Bowling Club. Names are to be sent to Nicole Cadogan.

Note: Inner Glow teams may be included in this opportunity

3. **Out of session Business:**

- A. Mar 19: Exec agreed to the following:



1. Refund Emily Flatley the difference between Senior and 23s registration.
2. Refund Ayva Stenhouse the non-AKV portion of registration. Ayva had withdrawn from the competition prior to commencement of the competition.
3. Purchase of Emily's uniform for resale. [This has already occurred so there is nil out of pocket expense for the Club.]
4. Refund Ashlyn Brady 23s registration fees as she had withdrawn from the team prior to the commencement of the competition.

B. Mar 23: Exec agreed to a further \$1192.50 being added to the \$1500 from the Port Waratah Grant (see correspondence) to ensure all junior players (NetSetGo to 15s) have a hoodie.

Note: This decision was ratified by the Management committee members present at tonight's meeting.

4. Treasurer's Report: The Treasurer's report was tabled. (See attached)

Please note that the registration debt is now down to \$260 with only 4 players requiring ongoing tracking.

Dwight Graham moved that the financial report be accepted. Nick Osborne seconded. Carried.

5. Other Reports:

A. Registrar's Report:

No report tabled.

Rego Refund Policy: Late refund policy was sent out to exec and tabled for discussion. Discussion was held around the situations where a refund of registration may be considered. It was felt that the reason for refund needs to be valid and reflect a change of circumstance rather than a change of interest. Some suggested changes to phrasing were recommended.

The final draft will be reviewed and approved by Exec out of session.

B. Fundraising / Social Convenor:

No formal report was submitted.

The Trivia night is scheduled for Saturday May 29th 6:30pm for 7pm start. It is noted that all teams have late games which will make 6:30pm challenging. \$10/tickets. 80 tickets max. Two tables for the Bowling Club have already been booked.

Each Senior and Junior team is to provide a prize for the Tombola to the approximate value of \$50.

ACTION: Message to be sent out to managers re tickets and prize donation – Lauren Jukes & Amber Collits

The Waratah Village BBQ in June was not approved by Waratah Village Management. Alternatives need to be considered.



ACTION: Lauren Jukes to look at Woolworths/Aldi as alternative venues for BBQs.

C. Coaching Convenor:

A survey has been sent to Club coaches to determine information re accreditation and mentoring and desired support for the season ahead. There have been four responses so far.

Netball Courses: Port Stephens are running an Intermediate course in May but it is already full. There is a Development Course in Gosford on 25 July. A Hunter NetEd session is scheduled in November.

The Netball NSW Coaching newsletter is being forwarded to all coaches. It is noted that the most recent edition emphasises the importance of modified conditions for sub-junior players. The Coaching Convenor lamented Newcastle Netball's reluctance to embrace these recommendations.

D. Umpiring Coordinator:

The Umpiring Coordinator reported a positive start to the season. Information regarding Intermediate Umpiring has been forwarded to Goldies and Kittyhawks teams.

The Carebears have been assisted with umpiring on Friday nights by Goldies and Capris teams and these umpires have found the experience valuable.

E. Covid Safety Officer:

NNA have recently updated their Covid Safety Plan. All coaches and managers (non-playing) also need to sign in with a QR Code.

6. Correspondence

IN	OUT	RESPONSE	ACTION
1103 Letter of complaint re Coach behaviour at Gala Day		Reviewed by Executive	Response emailed to the complainant and received favourably
1503 Port Waratah Grant application approved		Excitement	Nicole Cadogan ordered hoodies for NetSetGo to 15s with additional funds required from the Club approved by the executive
	1603 Email to NNA re swapping of court allocations courts 9 to 10 on Tuesdays		
1703 NNA email re Sub junior and Junior Gala Day 10 th April			Relevant teams notified.
1803 NNA email re Covid Safety			Forwarded to all teams



requirements for 2021 season			
1903 Sharon Claydon Newcastle Volunteer Grants 2021 (due 11/4)			Forwarded to Exec for consideration
2503 NNA – amendments to GBS Rules			Relevant coaches and managers informed
2603 NNA – GBS washout game rescheduled to 3rd July			Relevant coaches and managers informed
	2803 Email re request for court cleaning council	2803 Email response re request for court cleaning indicating that it was on NNA's agenda	Nothing further at this time however the cleaning to date is insufficient
1404 Netball NSW re SSN group tickets			
1404 Netball NSW survey re websites			Completed by Nick Osborne
1804 Donna Harrison re scoresheets			Distributed to coaches and managers by email
1604 Shoosh For Kids re Awareness Month			Forward to Communications Officer to include with social media
2004 City of Newcastle Community Newsletter			No further action required
2204 NNA- Request for assistance with Rep Carnival on May 16th			No further action required

7. New Business:

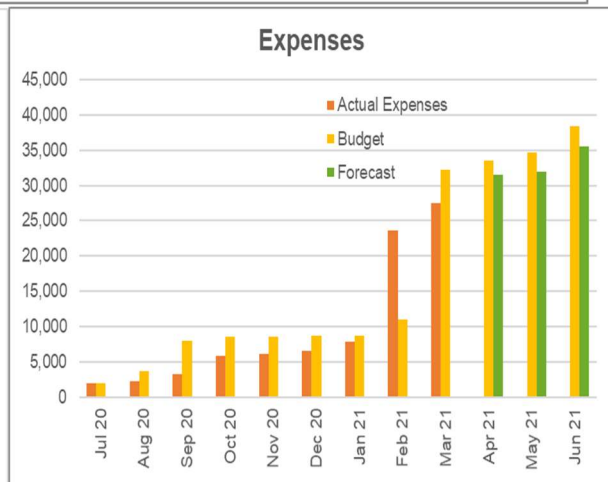
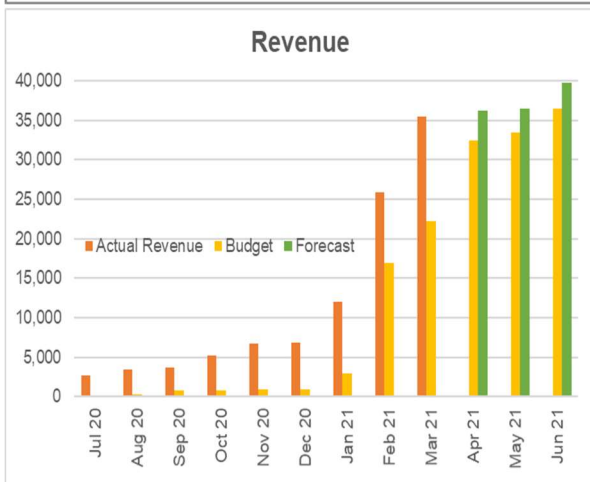
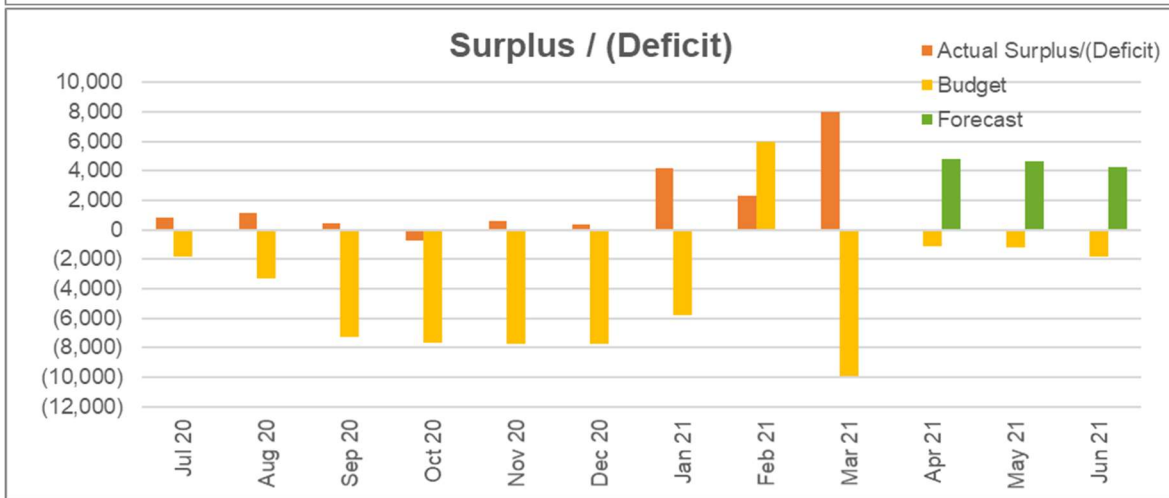
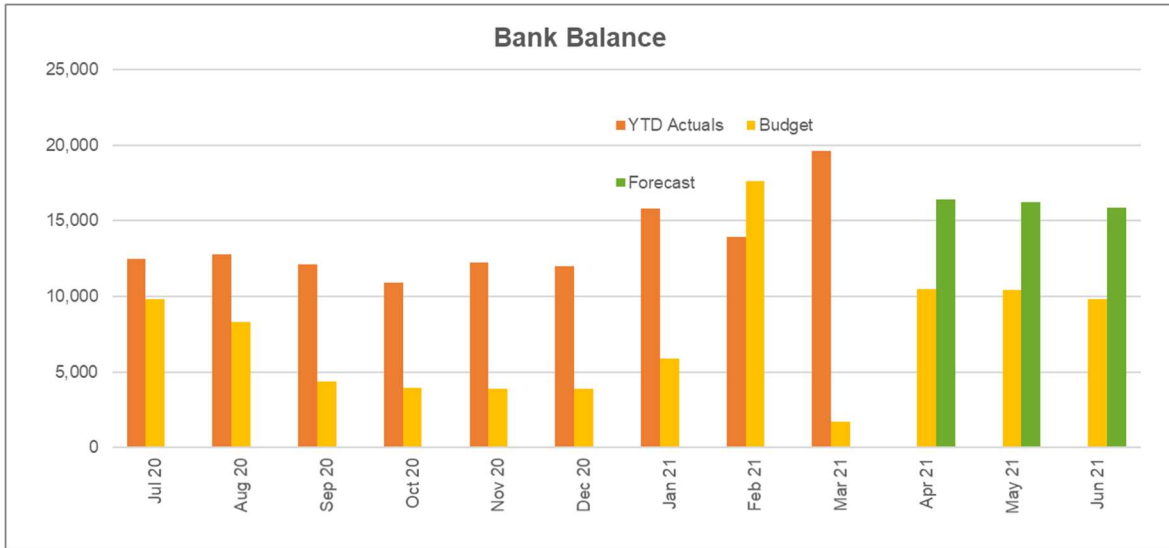
- A. Greater Bank Series Pathway Development (moved to Governance Meeting)
- B. Canteen Duties: The Canteen roster has recently been uploaded to the Newcastle website.

ACTION: Jackie Jukes to complete a duty list for all Waratah teams

8. **Next Meeting Date:** Mon 17th May, 7pm

9. **Meeting Closed:** 7:45pm

2020/21 March Finance Report



Notes

YEAR-TO-DATE VARIANCES

In March there was \$9,650 of revenue and \$3,980 of expenditure, with the bulk of revenue being made up of grants and registrations, while Nettyheads costs and registrations were the bulk of the expenditure.

At the end of March we had \$19,602 in the bank. This is \$17,892 above where we had budgeted and our current operating result of a profit of \$7,957 is also \$17,892 above budget. The main drivers in this result are:

- Registrations were received and paid earlier than in previous years. This has created a timing difference which will correct itself in the next month. There has been \$24,350 received in registrations, \$518 owing, bringing total registrations to \$24,868 against a whole year budget of \$24,695. I am expecting there to be minimal remaining registrations, perhaps another \$600.
 - Registrations and court fees (Lights) are lower than expected due to the new charging regime of NNA for lights and registrations not increasing (except 23s). I am expecting this to come in \$1,363 under.
 - Between registrations revenue and costs, I am expecting a net improvement over budget of \$2,100, as a result of slightly lower (than predicted) rego fees for NNA and court costs, plus very slightly higher registration revenue.
- We received the following unbudgeted income:
 - \$1,000 grant for the NSW government
 - \$1,500 in sponsorship from the Bowling Club for the 2020 season
 - \$1,500 from Port Waratah Coal for preseason training
 - A further \$1,500 from Port Waratah for uniforms for Juniors
 - An additional \$1,000 of sponsorship from the Bowlo Club (on top of their annual \$3,000 sponsorship) to subsidise the 23s registration costs
- We have spent \$1,174 on end of season activities, whereas we had budgeted a net cost of \$3,950 for a presentation

We have \$521 outstanding rego fees. I continue to follow up players and coaches.

FORECAST

I am forecasting that we will finish the financial year with \$15,874 in the bank and a surplus of \$4,229. This is based on the following assumption(s):

- Spending a further \$3,000 on uniforms

OTHER

Nil



WARATAH
NETBALL
CLUB

Waratah Netball Club Inc

Financial Report

YTD, ending 31 March 2021

Income	2019-20 Month Budget	March Month Actuals	Variation Fav / (Unfav)	2019-20 YTD Budget	2018-19 YTD Actuals	Variation Fav / (Unfav)	2019-20 Budget	Forecast	Variation Fav / (Unfav)
Registration	4,500.00	3,741.38	(758.62)	16,500.00	24,349.57	7,849.57	24,695.00	25,470.57	775.57
Sponsorship	0.00	5,500.00	5,500.00	3,000.00	8,500.00	5,500.00	3,000.00	8,500.00	5,500.00
Fundraising - Trivia	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	(1,200.00)
Fundraising - Other	500.00	0.00	(500.00)	1,250.00	627.90	(622.10)	3,000.00	627.90	(2,372.10)
Pie Drive Income	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00
Uniform Sale	250.00	409.00	159.00	500.00	950.00	450.00	500.00	950.00	450.00
Other Income	41.67	0.00	(41.67)	375.00	1,080.70	705.70	500.00	1,204.70	704.70
Presentation Fees	0.00	0.00	0.00	650.00	0.00	(650.00)	650.00	0.00	(650.00)
Total Income	5,291.67	9,650.38	4,358.71	22,275.00	35,508.17	13,233.17	36,545.00	39,753.17	3,208.17

Expenditure:									
Coaches Courses	58.33	50.00	8.33	525.00	150.00	375.00	700.00	324.63	(375.37)
Equipment	300.00	0.00	300.00	300.00	143.33	156.67	500.00	343.33	(156.67)
Other - Office	8.33	0.00	8.33	75.00	0.00	75.00	100.00	24.90	(75.10)
Coaching Equip & Balls	0.00	0.00	0.00	850.00	959.80	(109.80)	1,050.00	1,159.80	109.80
Pie Drive Costs	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00
Trivia Night	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MyClubMate Fees	0.00	0.00	0.00	0.00	464.20	(464.20)	450.00	914.20	464.20
Preseason	600.00	1,232.00	(632.00)	600.00	1,412.00	(812.00)	600.00	1,412.00	812.00
Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Presentation	0.00	0.00	0.00	3,800.00	1,174.28	2,625.72	3,800.00	1,174.70	(2,625.30)
Presentation Vouchers	0.00	0.00	0.00	800.00	0.00	800.00	800.00	0.00	(800.00)
NNA Rego & Courts	18,485.00	1,630.00	16,855.00	19,830.00	18,466.32	1,363.68	20,130.00	18,766.32	(1,363.68)
Rego & Other Refunds	180.00	0.00	180.00	1,380.00	2,337.26	(957.26)	1,850.00	2,807.00	957.00
Social Memberships	0.00	0.00	0.00	250.00	0.00	250.00	250.00	0.00	(250.00)
Uniform Purchases	0.00	1,067.95	(1,067.95)	1,200.00	2,309.90	(1,109.90)	1,200.00	5,309.90	4,109.90
Fundraising Costs	1,500.00	0.00	1,500.00	2,500.00	0.00	2,500.00	4,000.00	50.00	(3,950.00)
Miscellaneous Costs	50.00	0.00	50.00	100.00	134.37	(34.37)	250.00	537.37	287.37
Total Expenditure	21,181.67	3,979.95	17,201.72	32,210.00	27,551.46	4,658.54	38,380.00	35,524.15	(2,855.85)
FY18-19 Inc/(Exp)	(15,890.00)	5,670.43	21,560.43	(9,935.00)	7,956.71	17,891.71	(1,835.00)	4,229.02	6,064.02

Bank Account		Petty Cash	
Balance at 01 Jul 19	\$11,645.52	Balance at 01 Jul 19	\$132.50
Total Credits	35,508.17	Income:	
Total Debits	27,551.46	Outgoing:	
Current Balance	\$19,602.23	Closing Petty C	\$132.50

Net Worth		Outstanding Debtors	
Bank Balance	\$19,602.23	Registration	\$0.00
Petty Cash	\$100.00	Uniforms	\$0.00
Less debtors	\$0.00		
Net Worth	\$19,702.23		\$0.00
Increase/(Decrease)	\$8,056.71		

Dwight Graham
Treasurer