



Management Committee Meeting

Wednesday 10th November 2021.

Present (online): Nick Osborne, Dwight Graham, Lauren Jukes (joined meeting at 6.15pm), Amber Collits, Janine Curtis, Jane Stoodley, Isobel Stoodley, David Cadogan,

Apologies: Donna Endresz-Watts, Jackie Jukes, Nicole Cadogan, Carlie Liddell, Ellie Stanley, Erin Cullen, Veronica Lange, Liz Gold,

Meeting Opened: 6.07pm

Previous Minutes: The Secretary moved that the previous minutes on 12 October 2021 be accepted as a true and accurate record.

Seconded: David Cadogan. **Carried**

Outstanding Business:

1. Bowling Club BBQ:

Fundraising Coordinator has organised BBQ. Volunteers ready. Arrive 3pm. Matt Collits attending. Sausage sandwiches on the menu.

ACTION: Fundraising Coordinator to confirm wet weather plan with Bowling Club.

ACTION: Fundraising Coordinator to confirm costs for steak sandwich option.

ACTION: Fundraising Coordinator to consider approaching Woolworths etc for donation of food items

2. 2022 goals: Nick moved that the 2022 goals presented in draft at the AGM be accepted as the goals for 2022.

Seconded by Jane. **Carried**

Out of session Business: Nil

Treasurer's Report:

3. The Treasurer moved that the report at Attachment 1 be accepted, noting that there are some minor corrections to come.

Seconded: David. **Carried.**

Registrars Report.

4. The Secretary and Registrar attended the PlayHQ (which replaces MyNetball) vidcon on Monday 8th November. Points that came out of the discussion were:

a. Team registration is very different process, and will require the Club to have the teams built (and paid for) before NNA rego day. (See next comment)

b. Payment must be done online using credit/debit cards, although Offline and Hardship Payments (ie instalments) is possible, but significant impost for Club management

ACTION: Registrar & Treasurer to review and set up voucher process

- c. The only fees to adjust are the Club fees which are in our Late Registration Policy, however Treasurer and Registrar should confirm the fee details.
ACTION: Registrar & Treasurer to confirm 2022 Club fees for input into PlayHQ
- d. The Programs function can be used to create (and charge members) for Club events, therefore we do not have to use MyClubMate (MCM) for events registration
- e. Merchandise can be sold via PlayHQ, therefore we don't have to use MCM for Uniform sales etc
- f. Members can register direct to a Club team if we elect to allow that. However, this requires some setup, therefore it is probably easier to use extant process of Registrar building teams
- g. Non-player rego is a significantly different process
ACTION: Registrar & Treasurer to review and set up this process
- h. Individual accreditation (Coaches, Umpires, etc) does not carry over from MyNetball, therefore members need know their details and confirm it in MCM. Re-accreditation info will need to be saved in personal files.
ACTION: Coaching convenor and Umpiring Convenor to contact coaches / umpires etc to ensure they have their downloaded their accreditation history from MyNetball as this will be wiped on 01 December.
- i. Any family discount needs to be applied under same email account (registered as one family in one account).
- j. Netball NSW community engagement shared that priorities for users looking at Club websites want. These were: News, ladders, sponsorships, fixtures and results, upcoming events, access to social media sites. In general the Club website caters for these, however Nick will engage the Comms Officer to review the Club website
ACTION: Nick & Comms Officer
- k. Other items that require action:
ACTION: Registrar to update Bank Details in PlayHQ
ACTION: Registrar and Treasurer to determine non-PlayHQ refund process
ACTION: Registrar to work with Comms Officer to develop Comms plan for registration system transition.
ACTION: The Registrar requested members to consider any questions they may have re PlayHQ so he can ask Netball NSW earlier rather than later.

Correspondence: See attachment 2.

Other / New Business:

- 5. Dept of Fair Trading Actions. The Secretary and Treasurer need to confirm that end of season actions for Dept of Fair Trading are completed, and that the change to the constitution agreed to at the AGM is submitted.
ACTION: Secretary to contact NSW Fair Trading to change officer details and Constitution change.
ACTION: Treasurer to provide annual financial report to NSW Fair Trading.
- 6. Molycop sponsorship for 2022
There was discussion on ways to use funding if available. Ideas included; Nettyheads preseason

sessions for juniors (well received in 2021), New shirts for new players, Bags to take to training and games, Hoodies

ACTION: President to approach Molycop for sponsorship (\$5000 over 2 years)

ACTION: Coaching Convenor to determine pre-season sessions for coaches - Discuss further with Jane & Treasurer

7. Dates and fixtures for the 2022 season (Attachment 3)

ACTION: Secretary to circulate with minutes to coaches

ACTION: Registrar to work out date for rego day (around first Sat in Feb)

ACTION: Secretary to contact Mayfield West Bowling Club to check auditorium availability

8. Shorts/tights design & Netball NSW inclusive uniform guidelines. Ref the Management Meeting 12 October 2021 (New Business – Para 1), Nicole was going to negotiate re shorts and leggings. The final design should be agreed to before submission to NNA

ACTION – President to submit preferred design to out of session Exec meeting (eg shorts, tights and boys options).

9. NSW Govt Office of Sport- Local Sport Grant Program (due 19 November). The Registrar moved that he apply for a grant of up to \$2000 for Nettyheads sessions for our Club.

Seconded: David Cadogan. **Carried**

ACTION: Registrar to provide draft to Exec by 16 November.

10. New Bank Account. President had suggested via other correspondence that we could use a separate bank account for uniform payments

ACTION: President, Treasurer to discuss offline

ACTION: Treasurer to follow up with President if she has paperwork for account change; ie add Janine & Lauren, remove Jane and Jackie.

ACTION:, Treasurer to coord with new signatories to attend bank meeting.

11. Next Meeting: Tuesday 25 January.

ACTION: Secretary to approach club for room availability – 6pm.

Dates to note:

5th December Mayfield West Bowling Club Market & BBQ 3-8pm

11th December Committee Christmas Party

15th January Mayfield West Bowling Club Kids Disco 5.30-8.30pm

Meeting Closed: 7.10pm

Janine Curtis

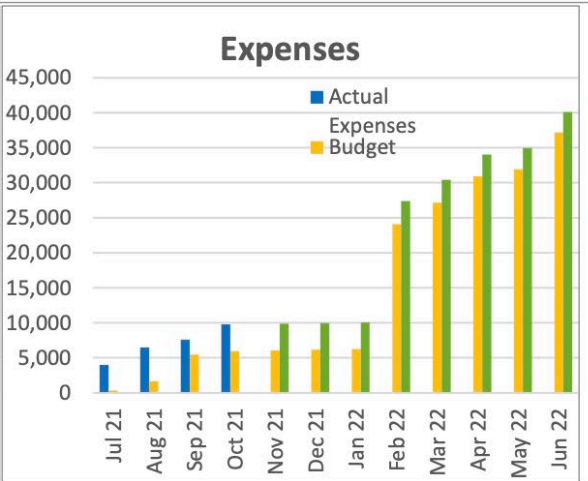
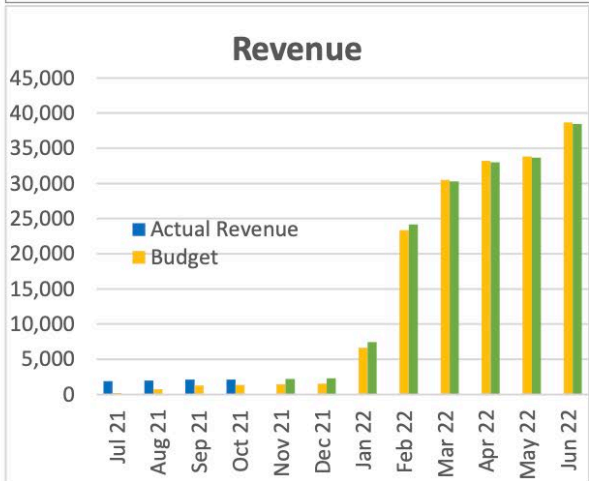
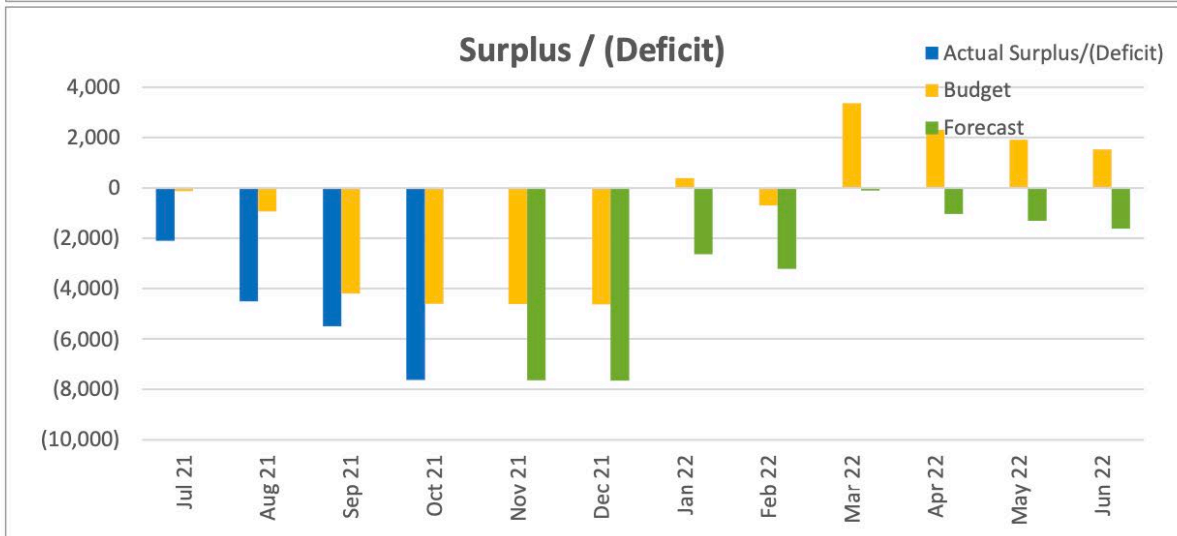
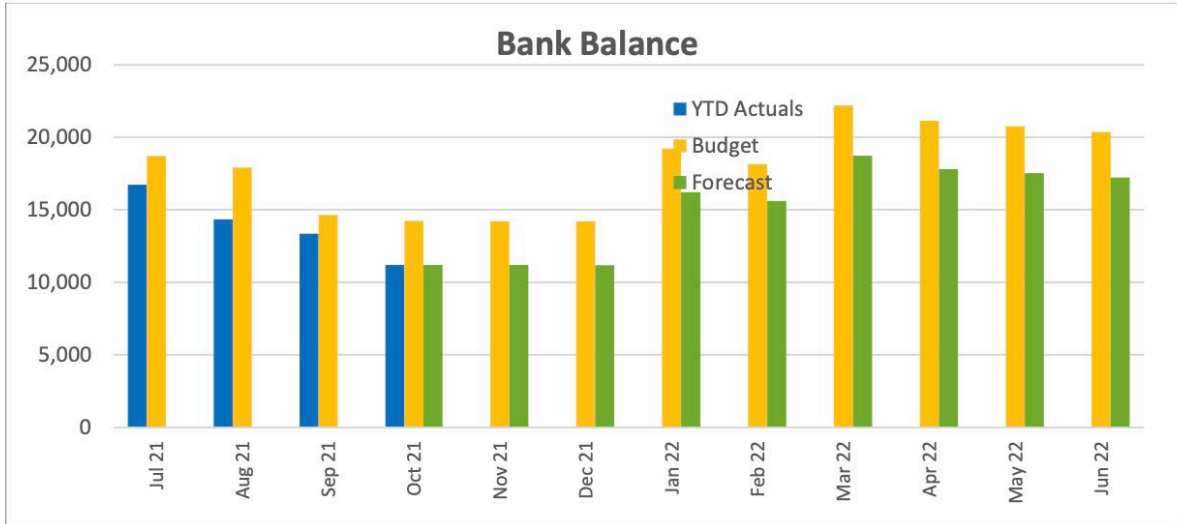
Janine Curtis
Secretary



Attachment 1: Treasurer's Report



October 2022 Finance Report





October 2022 Finance Report

Notes

YEAR-TO-DATE VARIANCES

At 31 October, we had \$11,206 in the bank, which is \$3,026 below where we had budgeted. The year-to-date operating result of a loss of \$7,636, is also \$3,026 below budget.

The main drivers in the result being different to budget were:

- Uniform purchases of \$1,874 in July and \$1,117 (purchase of remaining stock the TNS) in September, totally \$2,992, which was unbudgeted; and
- Offset by being under budget by \$380 on end of season activities.

Forecasting

- I have removed from the budget items related to the U23s:
 - the additional \$1,000 sponsorship in early 2022 and
 - the remaining costs budget totalling \$880
- I have added the \$2,992 unbudgeted uniform purchases in July and September
- There are a number of other smaller adjustments.
- The net impact is **I am forecasting:**
 - **a loss of \$1,619 for the year; and**
 - **A bank balance of \$17,224**

Both which are \$3,147 below our budget.

Other

I will be transitioning to the new calendar year = finance year over the coming months, as decided at the recent AGM.



Waratah Netball Club Inc
Financial Report
 YTD, ending 31 October 2021

Income	2021-22 Month Budget	October Month Actuals	Variation Fav / (Unfav)	2021-22 YTD Budget	2021-22 YTD Actuals	Variation Fav / (Unfav)	2021-22 Budget	Forecast	Variation Fav / (Unfav)
Registration	-	-	-	370	190	(180)	23,850	23,670	(180)
Sponsorship	-	-	-	-	-	-	5,500	4,500	(1,000)
Fundraising - Trivia	-	-	-	-	-	-	1,200	1,200	-
Fundraising - Other	-	-	-	-	-	-	1,000	1,000	-
Pie Drive Income	-	-	-	-	-	-	4,500	4,500	-
Uniform Sale	-	-	-	-	143	143	1,000	1,143	143
Other Income	83	23	(60)	333	1,803	1,470	1,000	2,470	1,470
Presentation Fees	-	-	-	650	-	(650)	650	-	(650)
Total Income	83	23	(60)	1,353	2,136	782	38,700	38,482	(218)
Expenditure:									
Coaches Courses	42	-	42	167	-	167	500	333	(167)
Equipment	-	-	-	-	-	-	500	500	-
Other - Office	4	-	4	17	-	17	50	33	(17)
Coaching Equip & Balls	400	-	400	400	50	350	1,200	850	(350)
Pie Drive Costs	-	-	-	-	-	-	4,000	4,000	-
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	-	-	-	470	470	-
Preseason	-	-	-	-	-	-	1,500	1,500	-
Petty Cash	-	-	-	-	-	-	-	-	-
Presentation	-	2,096	(2,096)	4,700	4,320	380	4,700	4,320	(380)
Presentation Vouchers	-	-	-	-	-	-	-	-	-
NNA Rego & Courts	-	-	-	310	180	130	18,202	18,072	(130)
Rego & Other Refunds	-	-	-	-	-	-	-	-	-
Social Memberships	-	-	-	-	270	(270)	250	520	270
Uniform Purchases	-	60	(60)	-	3,052	(3,052)	4,000	7,052	3,052
Fundraising Costs	-	-	-	-	-	-	-	-	-
23s Other Costs	-	-	-	120	120	-	1,000	120	(880)
Miscellaneous Costs	50	-	50	250	1,780	(1,530)	800	2,330	1,530
Total Expenditure	496	2,157	(1,661)	5,963	9,772	(3,809)	37,172	40,101	2,929
FY18-19 inc/(Exp)	(413)	(2,134)	(1,721)	(4,610)	(7,636)	(3,026)	1,528	(1,619)	(3,147)

Bank Account		Petty Cash	
Balance at 01 Jul 21	18,843	Balance at 01 Jul 21	292
Total Credits	2,136	Income:	
Total Debits	9,772	Outgoing:	
Current Balance	11,206	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	11,206	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	11,499		
Increase/(Decrease)	(7,636)		

check ok

check ok

DJ Graham
 Dwight Graham
 Treasurer

Attachment 2: Correspondence

IN	OUT	RESPONSE	ACTION
	21/10 Invited Babette Armstrong (Coaching Convenor at NNA) to attend meeting	Nil	
19/10 From NNA - Dates and fixtures for 2022 season			ACTION Secretary to circulate to coaches
20/10 From NNA – GBS acknowledgment and eligibility for 2022			President responded - declined
23/10 Newsletter from Netball NSW - Inclusive Uniform Guidelines and available grants			
25/10 NNA – PlayHQ pre-workshop actions for clubs		Log in details not yet received. Nick sent follow up email 3/11	Registrar to attend system training for clubs zoom Mon 8 Nov 6pm
30/10 From NNA – rego opening date for 2022 changed to 4 Jan			
31/10 OZTJ – shorts proofs received			Discuss in meeting
4/11 From NNA – invitation to attend Club Training for PlayHQ			Exec to attend

Attachment 3: Fixtures for 2022

	Dates for the 2022 Season
Saturday 4th January, 2022	Online Registrations Open – New System PlayHQ
Friday 11th February, 2022	Greater Bank Series - Teams to be entered and Players registered by Friday 11th February, 2022
Friday 11th February, 2022	Independent Teams – Information Packs to be picked up – 4.00 p.m. till 7.00 p.m. –
Monday 28th February, 2022	Registrations – Newcastle Netball Clubhouse – 5.00 p.m. – 8.00 p.m.
Thursday 3rd March, 2022	10 Years Grading – 5.30 p.m. Newcastle Netball Courts
Saturday 5th March, 2022	Paper Grading
Saturday 5th March, 2022	Grading for teams that may require court grading
Sunday 6th March, 2022	Clubs and Teams to view grading – 9.00 a.m.- 1.00 p.m. All appeals to be dealt with on this day.
Monday 14th March, 2022	Newcastle Netball Association AGM – 7.30 p.m. – Newcastle Clubhouse
Tuesday 29th March, 2022	Late Registrations – 6.00 p.m. – 8.00 p.m. - Newcastle Clubhouse
Friday 1st April, 2022	First Playing Night for 7 Years and 8 Years - Time to be advised
Saturday 2nd April, 2022	First Playing Day
Friday 8th April, 2022	Second Playing Night for 7 Years and 8 Years
Saturday 9th April, 2022	Second Playing Day
Saturday 9th April, 2022	Skills Day for the PWD Players
Friday 29th April, 2022	Third Playing Night for 7 Yrs & 8 Yrs – First Night for NetSetGo Skills Sessions Time TBA
Saturday 30th April, 2022	Third Playing Day
Saturday 30th April, 2022	First Playing Day for PWD Players
Sunday 15th May, 2022	Newcastle Rep Carnival
Monday 23rd May, 2022	Council Meeting
Monday 25th July, 2022	Council Meeting
Monday 22nd August, 2022	Club Forum

Fixtures Schedule 2022

<u>Date</u>		<u>Further activities</u>	<u>Friday Night Games</u>		
2nd April	1		1st April	1	
9th April	2		8th April	2	
30th April	3		29th April	3	
7th May	4		6th May	4	
14th May	5		13th May	5	
21st May	6		20th May	6	
28th May	7		27th May	7	
4th June	8		3rd June	8	
11,12,13		Senior state Titles			
18th June	9		17th June	9	
25th June	10		24th June	10	
2,3,4		Junior State Titles			
16th July	11		15th July	11	
23rd July	12		22nd July	12	last night NSG skills
30th July	13		29th July	13	
6th Aug	14		5th Aug	14	
13th Aug	15 + minor	Minor R14	12th Aug	15	
20th Aug	semis	Major R14, minor & major R15	19th Aug	16	
27th Aug	Finals				
3rd Sept	Grand Finals				

GAMES AFFECTED DUE TO WEATHER CONDITIONS

· Games not played due to weather conditions in the first round will NOT be replayed. No points will be awarded for these games.

· Games not played due to weather conditions in the second round will NOT be replayed providing the **CORRESPONDING GAME** in the first round was played. No points will be awarded for these games.

· If the corresponding game in the second round is also not played due to weather conditions, then it will be played on a Sunday as soon as practicable and that date will be posted on our Social Media.

· All teams should play every team in their grade unless weather conditions affects the last game of the season ie if the corresponding game in the first round had not been played, in which case the game will only be played if necessary to determine semifinal positions

· Should semifinals, finals or grand finals not be played due to weather conditions then those games will be played on the following days the next week - 8.00am, 9.18am & 10.36am timeslots Monday, 11.54am & 1.12pm timeslots Tuesday, 2.30pm & 3.48pm timeslots Wednesday.

NB. Games are considered abandoned due to weather conditions if play ceases prior to halftime. Games abandoned due to weather conditions after halftime are deemed played and scores will stand