



Management Committee Minutes

7 August 2023

Attendance: Janine Curtis, Kat Easton, Liz Gold, Nicole Cadogan, Hannah Morgan, Dwight Graham, Nick Osborne (via vidcon), Liv Lane (via vidcon), Jacqui Garcia (via vidcon),

Apologies: Donna Endresz, Jackie Jukes, Jane Stoodley, Lauren Jukes, Kylie Williams, Veronica Lange, Jess Grissell, Nikki Spence

Management Committee Meeting Opened: 6.04pm

1. **Previous Minutes:** The Secretary moved that the minutes from the previous meeting held on 26 June 2023 be accepted as a true and accurate record.
Seconded: Dwight
Carried
2. **Action Items:** Nick reviewed the open action items in Attachment 1
3. **Correspondence:** See attachment 2.
4. **Out of session Business:**
 - Exec agreed to purchase 30 good quality Gilbert balls and 10 size 4 ball. Total cost \$1320 of which Currawong Aviation Training Services sponsored \$500 [confirmed via Exec group chat 30 June 2023]
Exec agreed to provide refund of 50% of club portion due to major injuries for two Sabres players [confirmed via Exec group chat 6 July 2023]
 - Exec agreed that Tri-Series players are able to keep their hoodies and shirts however should return their dresses if not selected next year [Waratah Exec 2023 group chat 7 July 2023]
 - Exec agreed that they would pay for Ravens' Nettyhead session to the value of \$150 to take place on 8 August [Waratah Exec 2023 group chat 30 July 2023].
ACTION: If other junior teams want to conduct a NettyHeads session, the Club will pay. Nick will inform junior coaches. [AI #75]
 - Exec approved for Waratah to request exemption to NNA Umpires for jewellery for Spitfires player. [Waratah Exec 2023 group chat 7 August 2023]
5. **Treasurer's Report:** The Treasurer presented the June & July reports at Attachment 3 and moved that the reports be accepted.
Seconded: Nick
Carried
6. **Registrar's Report:**
 - The Registrar advised that there have been several casual registrations leading to full registrations at the end of the year.
 - The Registrar has created a spreadsheet in OneDrive\2024\Registrar\2023 Enquiries to capture details of those who expressed an interest in netball. He asked that anyone who fields any enquiries to let one of the Exec know so the details can be added to the file.
ACTION: Janine & Nick to look at historic emails and add any past enquiries' email addresses [AI #92]
 - The Registrar advised that Zoe Carter had registered for the SNR Hornets, but injured herself in the first few minutes of the second game. He moved that she be refunded the Club portion of the Rego (\$50) noting she only played one game, has not been the beneficiary of any Club apparel, and will not attend presentation.

Dwight seconded.
Carried

7. **Secretary –**

- **NetSetGo Skills wrap up.** Janine reported that the season has now finished and was very successful. Waratah was very visible with Bec and Janine as coaches. Parents were handed flyer to consider joining Waratah in 2024.
- NNA Grading meeting summary (Attachment 4), with full NNA minutes (Attachment 5)

8. **Coaching Convenor Report.** Nick presented the outcomes of the Coaches Forum of 8th July 23 (full minutes available on website). He noted the following in particular:

- **Borrowed players** - policy reminder. Nick reminded coaches that they must ensure their players are aware of the rule that if they play as a 'borrowed player' for a fourth time, they will become a member of the higher graded team, and cannot return to their original team.
- **Casual players** - the new registration process. Nick reminded the coaches that Casual Registrations for 2023 are a slightly different process. Once the member has paid the third casual rego fee, NNA will provide a voucher to cover that fee (which effectively comprises the NA and NNSW fees). The member then registers per normal PlayHQ process. On the third casual registration, the player or coach should ask Nick for further guidance.
- **Social media.** The Team of the Week roster for Social Media is:
 - 29 Jul - Cruiser's
 - 4 / 5 Aug - combined Goldie's / Superstars
 - 12 Aug - Avengers and Maes
 - 19 Aug - Spitfires
 - 28 Aug - wrap up of the season and those teams going to the finals

9. **Umpiring Convenor's Report (Donna).**

- Umpiring is going well, there have been many last minute requests due to sickness and other commitments. Donna has been able to cover these herself or from the umpire pool.

10. **Uniform Coordinator Report**

- Liz moved to purchase senior training singlets (all 9 sizes) and junior training shirts (13 sizes) (\$31 each) to keep as Club stock (\$650) for try on and to have available for registration day. Dwight advised all transactions should be done via electronic transfer, no cash.

Seconded: Dwight

Carried

ACTION: Liz to provide costing for dress stock for try-ons ready for registration day and have all sizes available [AI #93]

ACTION: Nicole to contact Molycop re: continuing sponsorship as soon as practicable and by end of January at latest. [AI #94]

11. **Fundraising Report (Lauren)**

- Last fundraiser for the year is the pie drive which made us a profit of \$946. Pies are to be collected this coming Friday 11th Aug any time after 1pm. If they are finished early, a message will be put in the Coaches and Managers chat. Nicole and Kayla have volunteered to help on the day.

ACTION: Nicole to post on Facebook and coaches chat [AI #95]

- Raffles Roster.
 - Fri 1st Sep – Avengers
 - Fri 6th Oct – Hornets
 - Fri 3rd Nov – TBA
 - Fri 1st Dec – TBA

- Dwight moved a motion of thanks to Nicole, Lauren and Kayla
Carried

12. Publicity Report – Nil to report

13. Strategic Committee Report

- Nick advised that the Strategic Committee met on Sunday 6th August. It was very productive, with several new initiatives to come out. He advised that he would provide the minutes out of session.
- Nicole thanked the Strategic Committee for their involvement and bringing along fresh ideas and perspectives

14. Sponsorship status update

- Secretary advised that membership-wide email was distributed announcing Open Plan Finance Competition and sent via social media
- Sponsorship Officer position description has been created (Attachment 6). Nominations will be advertised and invited prior to AGM (as per Strategic Committee discussion)

15. Social Coordinator Business

- **Paint & Sip** on Sat night 5 August comments and reflections. \$150 profit made. Feedback was excellent and evening was good value for money. Liv moved a vote of thanks to Kat for all her hard work in organising and Liz, Jackie and Liv for helping,

Carried

ACTION: Kat to send out survey to participants for feedback. [AI #96]

- **Presentation night** –Kat has Presentation Committee ready to go. Still looking volunteers from junior team parents to help on the day.

Dinner (now \$25) and trophy costs (now \$25) have increased

ACTION: Liz, Kat and Dwight to discuss costs out of session and propose cost to Exec and provide excel template of costs [AI #97]

ACTION: Coaches and managers to provide Kat with photos for PowerPoint presentation [AI #98]

ACTION: Kat to advertise Presentation details in Coaches & Managers chat. 11am-2pm for juniors (free to attend). 6pm for 6.30pm start for seniors. [AI #99]

- Nicole proposed cost for Senior Presentation attendance is reduced to \$15 and three drink vouchers (vice the four in 2022) be provided. Costs remain \$10 for Managers, under 18s pay \$10, and Coaches and Life Members are free. Envelopes to be updated.

Carried

ACTION: Nicole to communicate change to Coaches and Managers chat. [AI #100]

- Janine proposed that for the 2024 Presentation Night, drink vouchers be capped at two drink vouchers per person to align with Responsible Service of Alcohol and GoodSports.

Carried

Any Other Business:

- **Carnival attendance** (Charlestown, Maitland & Lakeside and Cessnock on this Sunday). Very good participation. The Club gazebo stood out, and was an excellent advertisement for the Club
- **Merchandise** (from Coaches forum discussion) To be discussed in strategy update.
- **Hoodies** – from Strategic committee - Investigate possibility of providing all players with hoodies for branding and promotion purposes. To be discussed in strategy update.
- **Committee Positions.** Earlier advertising and nomination process for committee positions. To be discussed in strategy update.
- **Photo Day and Charity Choice.** Nicole thanked Liz and Kayla for excellent organisation of photo day and to all teams for attendance. Nicole emailed members looking for a charity to donate proceeds to. Suggestions included mental health, RUNDIPG, Got Your Back Sista, Type 1 Diabetes Foundation, Dementia Australia.
ACTION: Nicole to draft email for survey and allow members to anonymously submit a vote with the one with highest numbers of votes chosen (although there is the option to spread the funds across a couple of charities). [AI #101]

16. **Next Meeting Date:** Wednesday 6 September

ACTION: Secretary to approach club for room availability for next meeting – 6pm.

Dates to note:

Presentation Sat 23 Sept

Meeting Closed: 7.40pm

Janine Curtis

Secretary

Attachment 1: Open Action Items

WEF 07 Sep 2023

	Action Item	Source	Lead	Due by	Status
2	Regular review of goals and tasks	SSC	Secretary	May 2023	Standing agenda item two or three times per year
12	Promote rego through Club signage	CM 03 Aug 22	Nicole	12 Oct 22 April 2023 July 2023	MWBC advised they would be happy to have their sports club signage up permanently. [Nick] 28/11/22: Quotes received. [Nick 29/12/22]" Nick has received 10 x coreflute signs 900mm x 600mm CM 23/01/22. Meeting will defer decision re large sign until later in the season. For April meeting. CM 03/04/23. Meeting will defer decision re large sign until at least July CM 26/6/23. Nicole advised she is liaising with Baseball and Cricket Clubs re potential to create single large sign that acknowledges sponsorship to several sports Clubs. CM 7/8/23. Nicole has engaged Cricket and Baseball clubs. She is waiting on final details from them, but reports that they are in favour of the intent.
15	Use of Social Media Platforms	SSC	CommsO / Secretary	Closed	More guidance required on group messaging protocols – this to be added to the current policy, ensuring it is in line with NSW Social Media Policy.
16	Sportsmanship to be promoted	SSC	CommsO / Coaching Convenor	Closed	Regular promotion on Social Media / Pre season Briefing Agenda item for mid-season coaches' meeting
20	Gain info on how new members found out about the Club	SSC	Registrar	Closed	Add question to Registration form – "How did you hear about the Club?" Question added. Registrar to review for 2024 Strategic Planning review mid-season. To be reported in strategy update
30	Update / refresh Club website	CM 29 Jun 22	Asst CommsO / Nick	01 Jan 24	CM 24 Feb 23: Nick to engage MCM to see if we can separate database from website, and maintain emails. Intent is to possibly revert to PlayHQ website options. 3/2/23 Nick discussed with and sent email to MCM who will send other design options via email.
31	Explore vacation care activity or come and try netball session through WEMOOSH for example. Bec available to assist.	CM 12 Oct 22	Alex / Bec Strat Planners	2024	Strategic Planning Committee action for 2024

	Action Item	Source	Lead	Due by	Status
63	Nick to convene Strat Committee	CM 03 Apr 23	Nick	Closed	Meeting held 6 th August. Strat plan to be presented to AGM
64	Strat Committee should investigate the causal factors in why we lost over 40 members from 2022	CM 03 Apr 23	Nick	Closed	
65	Strat Committee Chair to create a 'lessons learnt' document.	CM 03 Apr 23	Nick	Closed	
66	Registrar consider the "really late registration" factor when building teams	CM 03 Apr 23	Registrar	30 Jan 24	
67	Registrar be observer in 2024 selections, but NOT a selector	CM 03 Apr 23	Selectors	30 Jan 24	
NEW ACTION ITEMS FROM 15 May 23					
75	Nicole to contact Nettyheads and check option to conduct event in School Holidays	CM 15 May 23	Nicole	ASAP	This task replaces AI #48. CM 7/8/23: Exec agreed that they would pay for Ravens' Nettyhead session to the value of \$150 . Nick will inform junior coaches that if other junior teams want to partake, the Club will pay.
76	Nick & Hannah to action potential training opportunities expressed in Hannah Morgan's email	CM 15 May 23	Hannah / Nick	2024	
77	Liz is liaise with potential photographer for team photos and will arrange date.	CM 15 May 23	Liz / Nicole	Recommend Close	26 Jun 23: Liz proposed (via Nick) that the team photos be done at the Bowlo. After discussion, it was agreed that although it requires more coord, the NNA Clubhouse, on a playing day, is a better option. The meeting agreed to provide a \$100 voucher to compensate photographer's time. Photos taken 05 Aug 23.
NEW ACTION ITEMS FROM 26 June 23					
78	Nick to raise Charlestown Netball Association's Day Player Registration process with NNA	CM 26 Jun 23	Nick	Closed	NNA uses a small fee three times to cover casuals. The Charlestown system uses the full NA and NSW fee for the first day casual – which for seniors is in order of \$100. This makes it very expensive if only one day game is played
79	Nick to remind coaches of Borrowed Player Rule	CM 26 Jun 23	Nick	Closed	To be briefed at Coaches Forum
80	Donna to present umpiring training proposal to Exec out of session	CM 26 Jun 23	Donna	01 Sep 23	
81	Dwight to liaise with Liz re new match balls	CM 26 Jun 23	Dwight	Closed	Balls ordered
82	Publicity Officer to promote Friday night raffles for other sporting codes involved with MWBC on our social media	CM 26 Jun 23	Donna	Closed	

	Action Item	Source	Lead	Due by	Status
83	Teams to try to arrange any gatherings (eg team dinners) on scheduled raffle nights	CM 26 Jun 23	Coaches / Managers	-	
84	Donna to roster teams and contact team managers to for Social Media coverage (per our Club goal)	CM 26 Jun 23	Donna / Nick	Closed	Roster done. Teams advised.
85	Nick to collate Mid Year Review feedback at Strategic Committee and present to Exec	CM 26 Jun 23	Nick	Closed	To be covered in strategy update.
86	Nick to present Sponsorship Officer Duty Statement at next meeting	CM 26 Jun 23	Nick	Closed	Approved out of session.
87	Janine to advise O.P. Finance that we will promote his competition, and introduce them to NNA	CM 26 Jun 23	Janine	Closed	
88	Managers to promote Paint & Sip to their teams	CM 26 Jun 23	Coaches / Managers	Closed	
89	Kat to arrange Juniors Olympics on junior presentation day	CM 26 Jun 23	Kat	23 Sep 23	
90	Janine to create a flyer to promote registration for next season	CM 26 Jun 23	Janine	23 Sep 23	
91	Team managers to ensure players have Bowling Club membership cards	CM 26 Jun 23	Coaches / Managers	Closed	
NEW ACTION ITEMS FROM 07 Aug 23					
92	Janine & Nick to add any past enquiries' details to OneDrive\2024\Registrar\2023 Enquiries	CM 7 Aug 23	Nick/Janine	01 Dec 24	
93	Liz to provide costing for stock for try-ons ready for registration day and have all sizes available	CM 7 Aug 23	Liz	01 Sep 23	
94	Nicole to contact Molycop re: continuing sponsorship	CM 7 Aug 23	Nicole	01 Dec 23	
95	Nicole to post Pie Drive collection details on facebook and coaches chat	CM 7 Aug 23	Nicole	10 Aug 23	
96	Kat to send out survey to participants for Paint & Sip feedback	CM 7 Aug 23	Kat	01 Sep 23	
97	Liz, Kat and Dwight to discuss Presentation costs out of session and propose budget to Exec	CM 7 Aug 23	Liz/Kat/ Dwight	01 Sep 23	
98	Coaches and managers to provide Kat with photos for powerpoint presentation	CM 7 Aug 23	Coaches / Managers	16 Sep 23	
99	Kat to advertise Presentation details in Coaches & Managers chat	CM 7 Aug 23	Kat	01 Sep 23	
100	Nicole to communicate change of Presentation Cost to Coaches and Managers chat	CM 7 Aug 23	Nicole	13 Aug 23	
101	Nicole to send email for survey of which charity to donate Photo fundraiser to	CM 7 Aug 23	Nicole	21 Aug 23	

	Action Item	Source	Lead	Due by	Status
102	Liz to get costs for chair and Jacqui can assist with screen printing by next meeting	CM 7 Aug 23	Liz / Jacque	06 Sep 23	

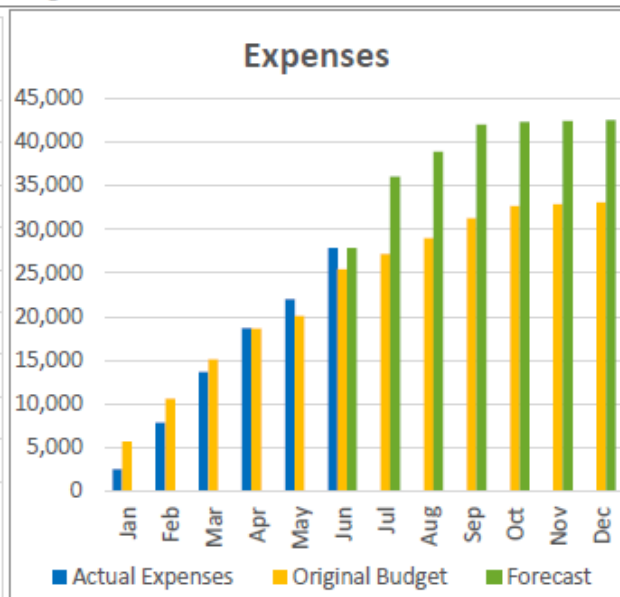
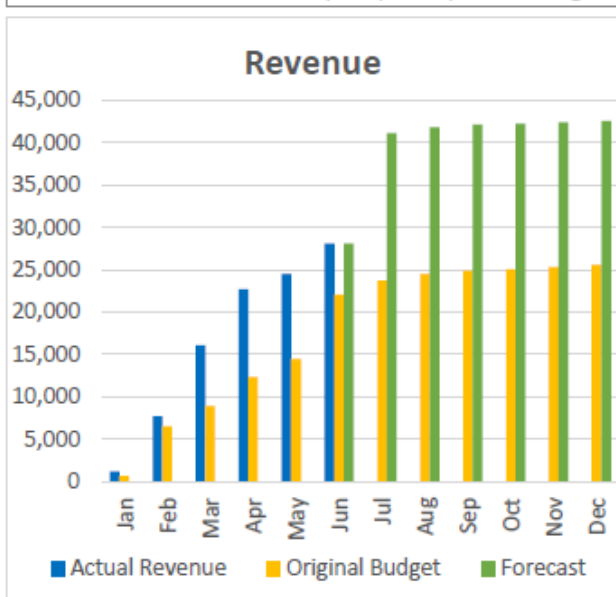
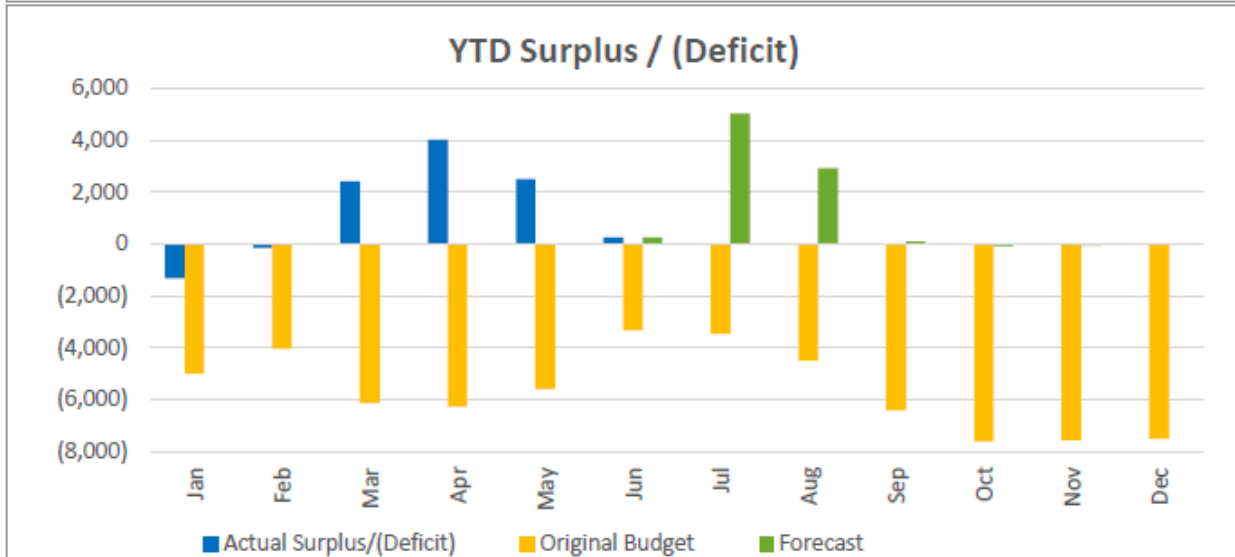
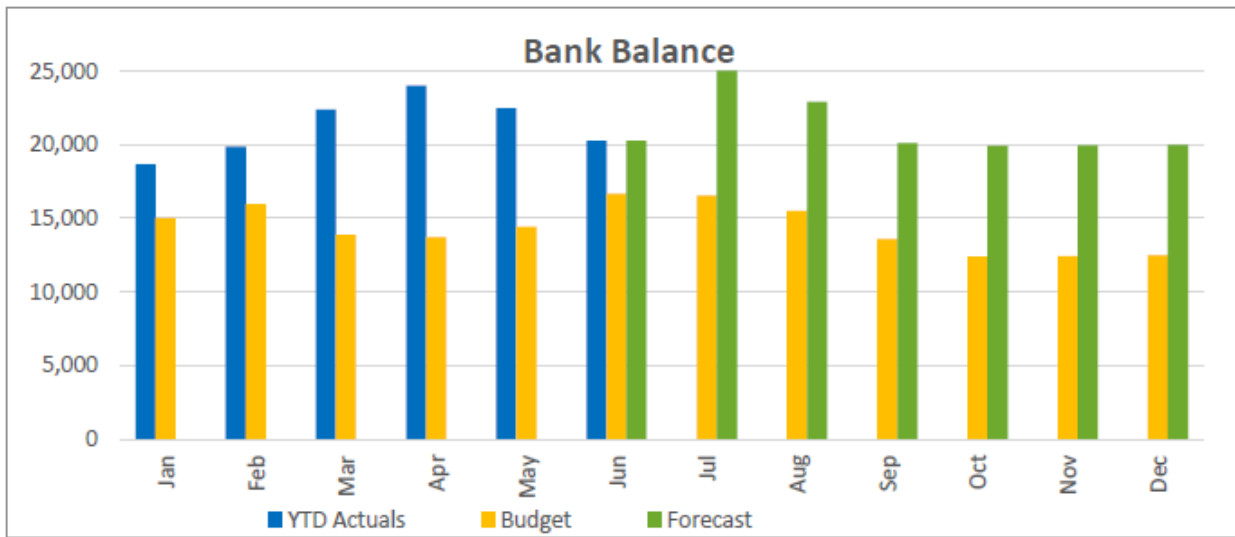
Attachment 2: Correspondence

IN	OUT	RESPONSE	ACTION
20 June – email from Dept of Fair Trading requesting we pay for A12 submission form from 2021		Paid and action closed	
4 July – invitation to attend Incorporated Association seminar on 19 July		Exec unable to attend due to other commitments	
12 July – NNA holding a Grading workshop on Sun 23 July		Jane attended and provided a summary (covered in pt 7)	
12 July – NNA Indigenous Round on 14/15 July			
25 July – injury to a senior player, insurance claim		Secretary provided Personal Accident Claim Form and completed Club section	
28 July – Donna provided Nick with quote for Waratah branded camp chairs			A good idea, but \$50 does not seem to be value for money. Would be more cost effective to purchase cheaper chairs and screen print. ACTION: Liz to get costs for chair and Jacqui can assist with screen printing by next meeting (Sept) [AI #102]
28 July – NNA Mental Health Awareness Round 4/5 Aug			
	28 July – Open Plan Finance competition circulated to all members and uploaded to social media	Email also sent to NNA introducing Open Plan Finance competition cc Jason	
	30 July – Waratah photo day schedule provided		
	31 July – incident report from Raptors game provided to NNA		
1 Aug – further statements regarding incident in Raptors game		Provided to NNA via online incidence form	
6 Aug – NNA Tri-Series plate format			Communicated to TS coaches

7 Aug – NNA representative personnel			Interested persons can nominate or seek more info from NNA. Janine to add info to minutes
7 Aug – thanks from NSG Skills parent		Added to enquiries list for 2024	



June 2023 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 30 June we had \$20,273 in the bank, which is \$3,591 above where we had budgeted. The year-to-date operating result of a profit of \$258 is also \$3,591 better than budget.

The main drivers in the result being different from the budget are:

- \$11,819 of registrations, which is \$2,819 ahead of the budget. We have 2 more teams than I budgeted and most senior teams are full of players.
- Sponsorship of \$9,000 is \$3,500 more than the YTD budget and \$2,000 above the whole year budget. This is due to the unbudgeted receipts of the Currawong Aviation Training Services (\$3,000) and OP Finance (\$3,000) sponsorships related to the Triserries
- Apparel (uniforms):
 - Sales of \$4,127 are \$3,627 more than budgeted
 - Purchases of \$18,726, are \$8,991 ahead of budget
 - The net difference of \$14,599 is covered by sponsorships for the Triserries (\$6,000); Molycop (\$2,500) and Tillys (\$4,686) sponsorships (both still to be paid); and club reserves (\$1,413)
- Fundraising of \$3,165 is \$1,905 ahead of budget. This is due to the profit of \$1,518 from the Trivia night and the monthly raffles at the Bowling Club, both being ahead of the budget.
- Preseason costs are \$2,124 under budget due to not running Nettyheads sessions.
- Pie drive profit of \$500 was budgeted in May but will be July.

FORECASTING

I am forecasting we will have \$20,014 in the bank at year end, which where we started the year and \$7,523 ahead of the budget. I am also forecasting the end of year to be a zero profit, which is also \$7,523 ahead of the budget.

The significant improvement over the budget is due to:

- Year to date variances outlined above
- Sponsorship agreements totalling \$7,186 still to be received:
 - Unbudgeted sponsorship agreement with Tilly's for juniors worth \$4,686. This has been totally offset by purchases, hence a neutral financial affect.
 - Year 2 of the Molycop sponsorship of \$2,500
 - I had budgeted to receive another Port Waratah grant of \$1,500 but have now forecasted that to zero. So, If the opportunity arises, it will be a bonus, which we will match with some expenditure.
- Executive has elected to purchase 30 new match balls at a cost of \$1,320.
- A number of smaller variances

Other

- All player payment plans are completed.



WARATAH
NETBALL
CLUB

Waratah Netball Club Inc

Financial Report

YTD, ending 30 June 2023

Income	2023 Month Budget	June Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	200	232	32	9,000	11,819	2,819	9,000	12,019	3,019
Sponsorship & Grants	3,000	3,000	-	5,500	9,000	3,500	7,000	16,186	9,186
Fundraising	330	358	28	1,260	3,165	1,905	2,180	3,908	1,728
Pie Drive Income	4,000	-	(4,000)	5,500	-	(5,500)	5,500	5,500	-
Apparel Sales	-	-	-	500	4,127	3,627	500	4,127	3,627
Other Income	50	-	(50)	300	1	(299)	600	-	(600)
Presentation Fees	-	-	-	-	-	-	800	800	-
Total Income	7,580	3,590	(3,990)	22,060	28,111	6,051	25,580	42,540	16,960

Expenditure:									
Coach and umpire deve	83	70	13	500	595	(95)	1,000	875	125
Equipment	21	-	21	125	95	30	250	195	55
Coaching Equip & Balls	-	245	(245)	625	979	(354)	750	2,299	(1,549)
Pie Drive Costs	5,000	27	4,973	5,000	27	4,973	5,000	5,000	-
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	500	465	35	500	465	35
Preseason	-	-	-	2,500	376	2,124	2,700	576	2,124
Presentation	-	-	-	-	-	-	5,000	5,000	-
Presentation Vouchers	-	-	-	1,060	1,060	-	2,060	2,060	-
Court hire	100	-	100	1,650	1,658	(8)	1,850	2,058	(208)
Registration	-	-	-	3,090	3,676	(586)	3,090	3,676	(586)
Apparel Purchases	-	5,481	(5,481)	9,735	18,726	(8,991)	9,735	19,726	(9,991)
Fundraising Costs	45	-	45	173	81	92	300	197	103
Miscellaneous Costs	73	-	73	435	115	320	870	415	455
Total Expenditure	5,322	5,822	(500)	25,393	27,854	(2,461)	33,105	42,542	(9,437)
FY18-19 Inc/(Exp)	2,258	(2,232)	(4,490)	(3,333)	258	3,591	(7,525)	(2)	26,397

Bank Account		Petty Cash	
Balance at 01 Jan 23	20,016	Balance at 01 Jul 21	292
Total Credits	28,111	Income:	
Total Debits	27,854	Outgoing:	
Current Balance	20,273	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	20,273	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	20,566		-
Increase/(Decrease)	258		

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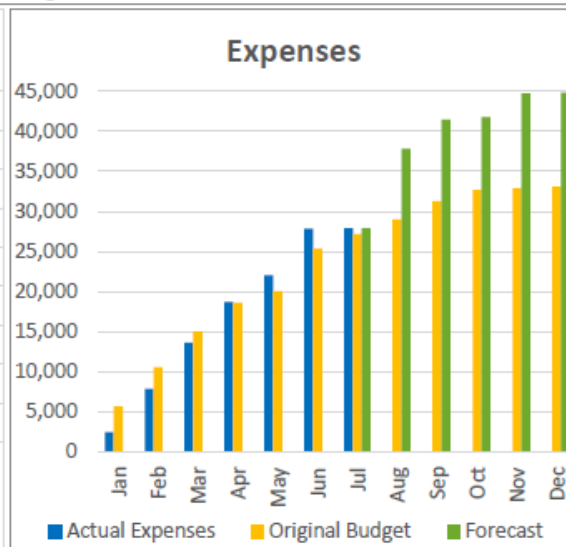
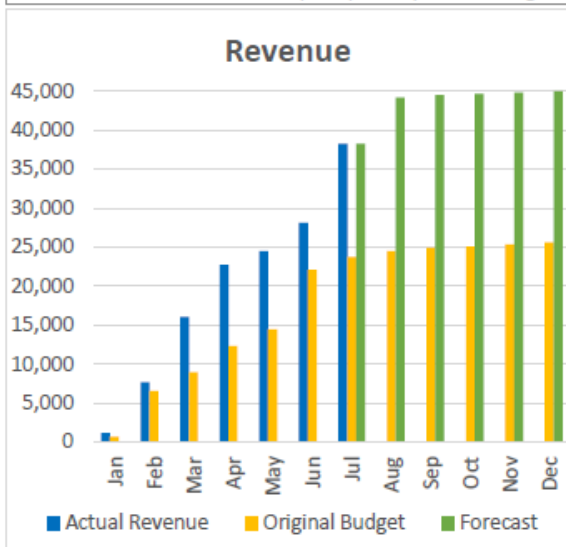
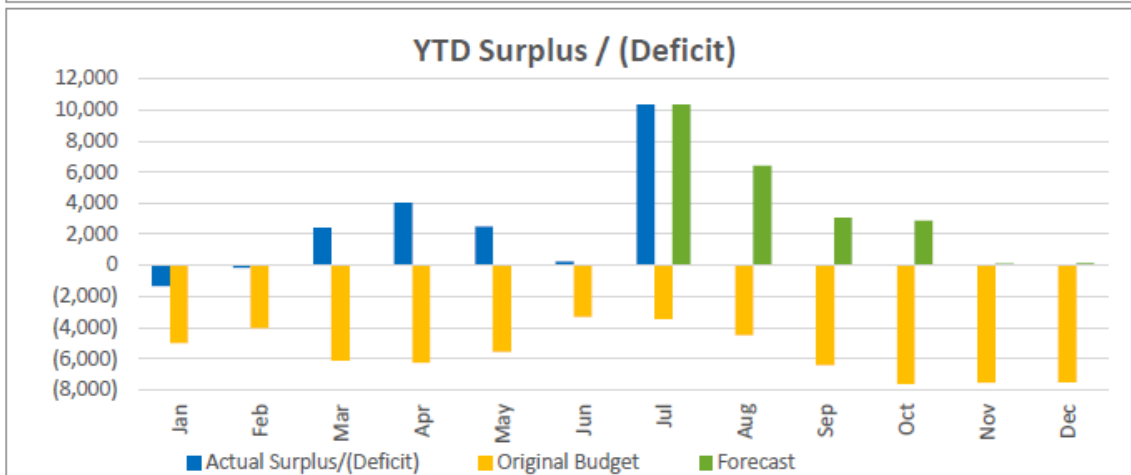
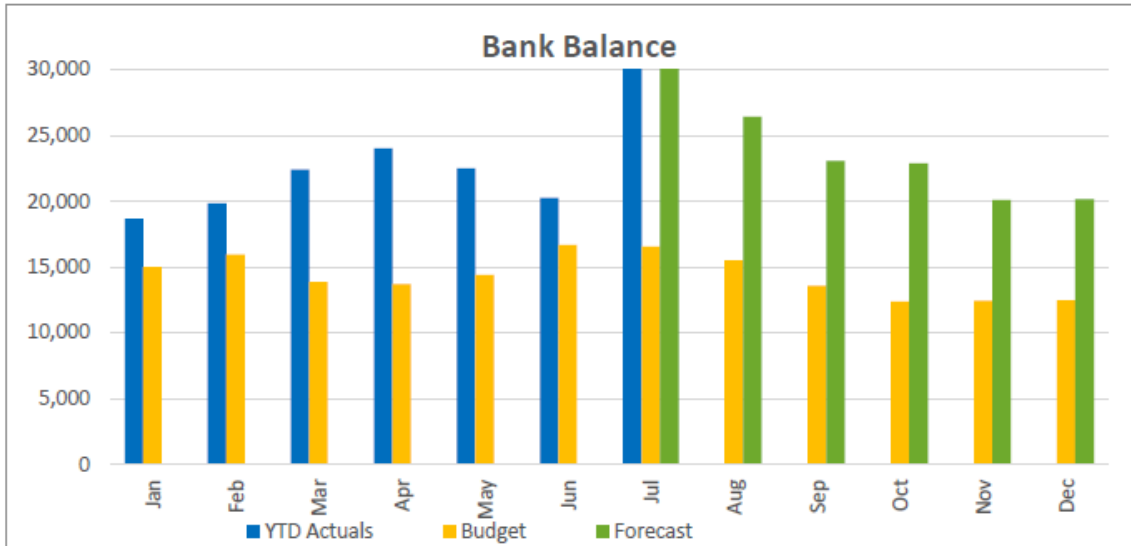
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DI Graham
Dwight Graham
Treasurer

Attachment 3: Treasurers Report (July)



July 2023 Finance Report



Notes

YEAR-TO-DATE VARIANCES

At 31 July we had \$30,369 in the bank, which is \$13,817 above where we had budgeted. The year-to-date operating result of a profit of \$10,353 is also \$13,817 better than budget.

The main drivers in the result being different from the budget are:

- \$11,967 of registrations, which is \$2,967 ahead of the budget. We have 2 more teams than I budgeted, most senior teams are full of players and we are continuing to get a small number of additional registrations..
- Sponsorship of \$16,186 is \$9,186 more than the whole year budget. This is due to the unbudgeted receipts of the Currawong Aviation Training Services (\$3,000), OP Finance (\$3,000) sponsorships related to the Triserries, and \$4,686 of Tillys sponsorship for our juniors. However, we have not applied for a Port Waratah Coals Services grant (budgeted at \$1,500). Note that we received the budgeted \$2,500 Molycop sponsorship during July.
- Apparel (uniforms):
 - Sales of \$4,267 are \$3,767 more than budgeted
 - Purchases of \$18,726, are \$8,991 ahead of budget
 - The net difference of \$14,460 is covered by sponsorships for the Triserries (\$6,000); Molycop (\$2,500) and Tillys (\$4,686) sponsorships: and club reserves (\$1,274)
- Fundraising of \$3,338 is \$1,967 ahead of budget. This includes profits of \$1,518 from the Trivia night and the monthly raffles at the Bowling Club.
- Preseason costs are \$2,124 under budget due to not running Nettyheads sessions.
- Pie drive profit of \$500 was budgeted in May but will be in August with the profit of \$946 showing up in August.

FORECASTING

I am forecasting we will have \$20,161 in the bank at year end, which is where we started the year and \$7,670 ahead of the budget. I am also forecasting the end of year to be a very small profit of \$146, which is also \$7,670 ahead of the budget.

The significant improvement over the budget is due to:

- Year to date variances outlined above
- Executive has agreed to purchase 30 new match balls at a cost of \$1,320, which I have estimated in November
- I am recommending to restock our uniforms on hand with 30 new dresses, 11 new training shirts to allow one for each child and adult size as try-ons, at a total cost of \$1,500
- A number of smaller variances

Other

- Nil



July 2023 Finance Report



Waratah Netball Club Inc

Financial Report

YTD, ending 31 July 2023

Income	2023 Month Budget	July Month Actuals	Variation Fav / (Unfav)	2023 YTD Budget	2023 YTD Actuals	Variation Fav / (Unfav)	2023 Budget	Forecast	Variation Fav / (Unfav)
Registration	-	148	148	9,000	11,967	2,967	9,000	12,019	3,019
Sponsorship & Grants	1,500	7,186	5,686	7,000	16,186	9,186	7,000	16,186	9,186
Fundraising	111	173	62	1,371	3,338	1,967	2,180	4,381	2,201
Pie Drive Income	-	2,503	2,503	5,500	2,503	(2,998)	5,500	7,242	1,742
Apparel Sales	-	140	140	500	4,267	3,767	500	4,327	3,827
Other Income	50	-	(50)	350	1	(349)	600	-	(600)
Presentation Fees	-	-	-	-	-	-	800	800	-
Total Income	1,661	10,150	8,489	23,721	38,261	14,540	25,580	44,955	19,375
Expenditure:									
Coach and umpire deve	83	-	83	583	595	(12)	1,000	825	175
Equipment	21	-	21	146	95	51	250	195	55
Coaching Equip & Balls	-	-	-	625	979	(354)	750	2,299	(1,549)
Pie Drive Costs	-	-	-	5,000	27	4,973	5,000	6,324	(1,324)
Trivia Night	-	-	-	-	-	-	-	-	-
MyClubMate Fees	-	-	-	500	465	35	500	465	35
Preseason	-	-	-	2,500	376	2,124	2,700	726	1,974
Presentation	1,500	-	1,500	1,500	-	1,500	5,000	5,000	-
Presentation Vouchers	-	-	-	1,060	1,060	-	2,060	2,060	-
Court hire	100	-	100	1,750	1,658	93	1,850	2,058	(208)
Registration	-	-	-	3,090	3,676	(586)	3,090	3,676	(586)
Apparel Purchases	-	-	-	9,735	18,726	(8,991)	9,735	20,226	(10,491)
Fundraising Costs	15	-	15	189	81	107	300	537	(237)
Miscellaneous Costs	73	54	18	508	169	338	870	415	455
Total Expenditure	1,792	54	1,738	27,185	27,908	(723)	33,105	44,806	(11,701)
FY18-19 Inc/(Exp)	(131)	10,095	10,226	(3,464)	10,353	13,817	(7,525)	150	31,076

Bank Account		Petty Cash	
Balance at 01 Jan 23	20,016	Balance at 01 Jul 21	292
Total Credits	38,261	Income:	
Total Debits	27,908	Outgoing:	
Current Balance	30,369	Closing Petty C	292

Net Worth		Outstanding Debtors	
Bank Balance	30,369	Registration	-
Petty Cash	292	Uniforms	-
Less debtors	-		
Net Worth	30,661		-
Increase/(Decrease)	10,353		

check ok

check ok

DJ Graham
Dwight Graham
Treasurer

Notes from NNA Grading Workshop 23 July 23 from Jane Stoodley

I attended the NNA Grading Meeting yesterday. Club representation appeared to be limited to Wests, Souths, Mayfield and Waratah. Cheryl was there so I guess Nova was represented too.

Here are the key points:

- A lot of discussion around the cause of the problem:
- Clubs not submitting sufficient information,
- Numbers games – trying to avoid byes,
- Clubs not having someone on the grading committee,
- Clubs not attending the reviewing session,
- People who do view having insufficient understanding of the team needs,
- Players coming from other associations/states making it difficult to assess,
- Clubs blind to other Clubs submissions so can't suggest appropriate division,
- Impact of poor umpiring on results,
- Couldn't force a team to go up a division to allow another team to drop down!

Specific discussion was held around the Intermediate grade as that was created at the last minute and Clubs were not given the opportunity to change the composition of their teams and communication in general was poor. There was acknowledgement that in that case, they could have communicated better and given Clubs at least a day to adjust team lists. This led to a discussion re viewing times and more lead in time. For example, having a preliminary viewing mid-week to allow time for more adjustments before grades were finalised on the Sunday.

Steph is currently harvesting as much information as they can from PlayHQ into a spreadsheet and there is sufficient detail that she feels the occasions when it will occur in the future are limited.

Proposed solutions:

- Comparison with other associations procedures was unfair as they were often smaller (<100 teams) as compared to Newcastle (>350 teams).
- Souths were very supportive of the round robin idea.

It was pointed out that it had been tried in the past and teams had not attended (for a variety of reasons) and I suggested that teams be given a point for attending (like the old committee meetings) which they thought would work. Although they said teams will still play poorly to try to go down a grade!

Sue B pointed out that the timeline would be pushed forward again, and Souths said that although it was challenging, they were prepared to make it work to trial a round robin before the season.

There was a query re umpiring a round robin and it would most likely have to be umpire yourself.

- Linda pointed out that there is a lot of angst from parents, and it is important that the Association be seen to be doing something or parents would take their children to other sports. Donna H agreed saying that she had been emailed directly by parents this season with complaints rather than via Clubs or coaches. Parents are not prepared to sit on their hands. The narratives of resilience, persistence, growth and "only one season" aren't appreciated by parents.
- Steph suggested the application of the AFL mercy rule – where if a team is flogging another team, their max score is capped. This had a lukewarm response.

Outcome:

The suggestion of a round robin will be taken back to the grading committee and logistics nussed out before a final decision is made.

NEWCASTLE NETBALL ASSOCIATION INC
MINUTES OF MEETING HELD SUNDAY 23 JULY 2023
AT THE NNA CLUBHOUSE

The meeting was opened at 10am by NNA Grading Convenor, Lucia Wilcox. The intent of the meeting was to gather ideas on how grading issues could be addressed for the 2024 Season.

In attendance: as per the attendance list

Apologies: Cardiff Netball Club and Maryland Netball Club

IDEAS/IDEAS	COMMENTS	ACTIONS
1.NNA has acquired Gosford Netball Association's computer based grading system	With 3 years of data now, this may prove an invaluable tool	To Review
2.Intermediate grade was an issue with clubs – not very well communicated	<p>Either stay with ages or better communicate to clubs what is going on, so clubs can make changes and be given an option for teams/players to be reallocated/restructured</p> <p>It was recognized that grades change from year to year based on teams and where they want to play</p> <p>Previously called an Open Division</p>	Determine name of grades for 2024 before end of 2023 Season and ensure this is communicated to Clubs, noting that scenarios may change based on registrations. If going to combine grades, better communicate that to Clubs
3. Umpire Allocations are also causing an issue with the Intermediate Grade	<p>Can't have 14 year olds umpiring 15 year olds</p> <p>Umpire allocations playing an issue in all games</p>	Noted
4. Timeslots for 2024 need to be communicated by end of 2023 season so players know if they can play based on work and other commitments	As timeslots may change from year to year based on registrations and other factors, suggest add to proposed timeslot schedule "times subject to change based on numbers"	Noted
5. Current Grading Review on the Sunday is very hard when you have a lot of teams	<p>Can the grades be prepared 2 weeks before to allow big clubs to review?</p> <p>Issues with not every club/team comes to grading review day</p>	Need to look at 2024 potential season dates

	<p>Can the review be done on the Tuesday night, rather than the Sunday?</p> <p>Access to the grades prior to coming to viewing would be appreciated – clubs can make better decisions</p> <p>It would be interesting to know how teams land in grades – perhaps more information could be given</p>	<p>Not leaving much time for any changes – again, need to look at season dates for 2024</p> <p>Noted</p>
6. Waratah presented their suggestions – important that we retain players, especially with smaller clubs	<p>NZ system - use the first 2 weeks to grade teams – playing 2 half games each Saturday</p> <ul style="list-style-type: none"> - get a participation point for turning up to grading? - Do before school holidays then round 3 starts after school holidays <p>Nthn Suburbs grading policy – has a re-grade which activates half way through the season</p>	<p>Noted</p> <p>Noted – very hard for teams on top of a grade to be made to go up half way through a season</p>
7. Do we go back to court grading?	<p>Get a participation point for turning up to grading</p> <p>Court grade 10 years to 17 years?</p>	<p>Noted</p>
8. Season start should be bought forward	<p>Clubs should be able to do this</p>	<p>Need to look at season dates for 2024</p>
9. Can we regrade at Round 2 or Round 3?	<p>Felt that if teams know this, may work</p>	<p>Very hard for teams on top of a grade to be made to go up half way through a season</p>
10. Grade allocations need more attention	<p>Just because you won 15/2 doesn't make you a n automatic 17/1 team, as 17/1s are mainly rep players – not a true representation</p>	<p>Noted</p>

11. Umpire Mentors on games	Could NNA give Clubs advice on HOW Umpire Mentors should work.	Noted – Umpires Convenor in attendance
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Meeting commented how good the round table discussion was, and would like more opportunities for interested people to come and discuss issues at hand.

Meeting closed: 11.46am.

Waratah Netball Club

Sponsorship Coordinator Duties

07 August 2023

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Intro

The Sponsorship Coordinator is a Non-executive member of the Club Management Committee, and is responsible for attracting, servicing and retaining Club sponsors.

As a Committee member, the Sponsorship Coordinator must be aware of the Club Constitution and policies and perform their duties within that framework.

Sponsorship Coordinator Duties

- Be the primary point of contact for all sponsorship enquiries.
- Be the primary liaison for current and future sponsors
- Review the Club [Sponsorship & Fundraising Policy](#) annually.
- Review and, if required, develop sponsorship categories and fees which seek to grow and expand the sponsorship base of the Club.
- Work closely with other members of Executive Committee to determine appropriate items/activities and costings suitable for sponsorship opportunities
- Provide the Club Executive Committee with recommendations for all sponsorship categories and fees for the upcoming year.
- Create sponsorship marketing information which can be provided to Club participants so they can assist to sell sponsorships to their network of family and friends.
- In conjunction with the Communications Officer, update the Club website to reflect current sponsorship information and post via social media.
- Provide details of sponsorship to the Secretary for maintenance in Club records.
- Provide sponsorship agreements to sponsors once an agreement has been reached.
- Review all sponsorship agreements to ensure all sponsorship fees have been received and disbursed in accordance with the sponsor agreements.
- Ensure that all sponsorship inclusions (such as apparel, merchandise, tickets to games and events) have been provided.
- Ensure that all sponsors are welcomed and included in all Club activities.
- Consider providing sponsors with recognition and acknowledgement certificates (or something similar) for their sponsorships which they can display in their workplace.
- Ensure that all sponsors are personally thanked by the Club for their support throughout the year and provide a summary of benefits (including tangible results) received through the season.
- Seek feedback from key sponsors on how the Club can continue to create value for them for next year and beyond.

Review of this Duty Statement

The Sponsorship Coordinator is to review this Duty Statement annually, or on appointment to the position.

From: [NNA Secretary](#)
Subject: 2024 Representative Personnel
Date: Thursday, 3 August 2023 10:17:24 PM

To all NNA Clubs and Teams,

As you would be aware our **Representative Season for 2023** has now come to an end.

After another successful year, we are looking for people who may be interested in being a part of our **Representative Team** in 2024.

The Representative Season provides opportunities not just for players but for the following:-

Panel Convenor & Panel Members – for selection of Representative Personnel

Selectors – for selection of Representative players

Coaches

Assistant Coaches

Managers

Food assistants – for the preparation of food for players and personnel whilst at State Titles (Junior & Senior)

If this is something you would like to be involved in, we would love to hear from you.

Representative Personnel Positions open next week and will close on Friday 25th August 2023.

Once applications are open, this will be advertised both on our website and social media with a link available for you to apply.

If you are not exactly sure what would be involved, we would be happy to run an information evening prior to you submitting your nomination.

Please let me know if this is something you would like to attend, so we can answer any of the questions you may have.

Regards

Sally Unicomb | Secretary
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